



Hampstead Heath Consultative Committee

Date: MONDAY, 29 OCTOBER 2018

Time: 7.00 pm

Venue: PARLIAMENT HILL CONFERENCE ROOM, PARLIAMENT HILL STAFF YARD, PARLIAMENT HILL FIELDS, HAMPSTEAD HEATH, NW5 1QR

Members: Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Ray Booth (Barnet Mencap)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
John Etheridge (South End Green Association)
Mathew Frith (London Wildlife Trust)
Cindy Galvin (Heath Hands)
Colin Gregory (Hampstead Garden Suburb Residents' Association)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Thomas Radice (Heath and Hampstead Society)
Harunur Rashid (Black and Minority Ethnic Communities representative)
Susan Rose (Highgate Conservation Area Advisory Committee)
Steve Ripley (Ramblers' Association)
Ellen Solomons (Vale of Health Society)
Ellin Stein (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Richard Sumray (London Council for Recreation and Sport)
Simon Taylor (Hampstead Rugby Club)
David Walton (Representative of Clubs using facilities on the Heath)
John Weston (Hampstead Conservation Area Advisory Committee)

Enquiries: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Dinner will be served in the Parliament Hill Café at the rising of the meeting

John Barradell
Town Clerk and Chief Executive

AGENDA

Public Agenda

1. APOLOGIES

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

3. MINUTES

To agree the public minutes and summary of the meeting held on 9 July 2018.

For Decision
(Pages 1 - 10)

4. ACTIONS SHEET

Report of the Town Clerk.

For Information
(Pages 11 - 12)

5. MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE

To receive the public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 5 September 2018.

For Information
(Pages 13 - 20)

6. DRAFT HAMPSTEAD HEATH SPORTS ADVISORY FORUM MINUTES

To receive the draft public minutes of the Hampstead Heath Sports Advisory Forum meeting held on 10 September 2018.

For Information
(Pages 21 - 24)

7. DRAFT HAMPSTEAD HEATH MANAGEMENT STRATEGY 2018-2028

Report of the Superintendent of Hampstead Heath.

For Discussion
(Pages 25 - 64)

8. SUPERINTENDENT'S UPDATE

Report of the Superintendent of Hampstead Heath.

For Discussion
(Pages 65 - 68)

a) Appendix 1 - Divisional Plan Q2 update

(Pages 69 - 78)

b) Appendix 2 - Open Spaces Organised Sports Licence Application Form

(Pages 79 - 88)

9. FEES AND CHARGES 2019/20 & 2020/21

Report of the Superintendent of Hampstead Heath.

For Discussion
(Pages 89 - 106)

10. QUESTIONS

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

12. DATE OF NEXT MEETING

The date of the next meeting is 11 February 2019 at 7.00 pm.

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HAMPSTEAD HEATH CONSULTATIVE COMMITTEE
Monday, 9 July 2018

Minutes of the meeting of the Hampstead Heath Consultative Committee held at Parliament Hill Conference Room, Parliament Hill Staff Yard, Parliament Hill Fields, Hampstead Heath, NW5 1QR on Monday, 9 July 2018 at 7.00 pm

Present

Members:

Karina Dostalova (Chairman)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Thomas Radice (Heath and Hampstead Society)
Susan Rose (Highgate Conservation Area Advisory Committee)
Steve Ripley (Rambler's Association)
Ellen Solomons (Vale of Health Society)
John Weston (Hampstead Conservation Area Advisory Committee)

Officers:

Bob Warnock	- Superintendent of Hampstead Heath
Colin Buttery	- Director of Open Space
Declan Gallagher	- Operational Services Manager
Richard Gentry	- Constabulary and Queen's Park Manager
Lucy Gannon	- Projects Management & Support Officer
Alison Hurley	- City Surveyors Department
Yvette Hughes	- Business Manager, Hampstead Heath Division
Paul Maskell	- Leisure and Events Manager
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Anne Fairweather, Ray Booth (represented by Carol Dukes), John Etheridge (represented by John Hunt), Mathew Frith, Cindy Galvin, Colin Gregory (represented by Tony Ghilchik), Richard Sumray, Simon Taylor, Ellin Stein and Harunur Rashid.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were none.

3. MINUTES

The public minutes of the meeting held on 16 April 2018 were approved as a correct record.

4. ACTIONS SHEET

Members noted the various outstanding actions and the update provided thereon. The Chairman noted that all actions were complete except action 2, identifying a representative to represent people with a physical disability which was still be progressed by the Chairman and Town Clerk.

5. MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD, AND QUEEN'S PARK COMMITTEE

The minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHHWQPC) meeting held on 23 May 2018 were received.

The Chairman advised Members that the opportunity to purchase the land bequeathed by the late Henry Hallowes to the Centrepoint and Shelter Charities had been discussed at length at the HHHWQPC meeting, as reflected in the minutes. This matter had generated a lot of press coverage. The Chairman confirmed that the joint bid from City of London Corporation and the Heath & Hampstead Society was unsuccessful and the land sold to a private bidder. The Chairman advised that she was communicating with the buyer to arrange a meeting to discuss the restrictions and responsibilities involved with managing the land. The Chairman voiced appreciation to the Chair of the Heath & Hampstead Society, Marc Hutchinson and Chair of the Heath & Hampstead Society, Heath Sub Committee, John Beyer, who had worked closely with Officers in relation to this matter.

6. HAMPSTEAD HEATH SPORTS ADVISORY FORUM MINUTES

The minutes of the Hampstead Heath Sports Advisory Forum meeting held on 14 May 2018 were received.

The Leisure & Events Manager provided Members with the following updates:

- Trim trail - Three new pieces of equipment have been installed following a £10K grant from the London Borough of Camden.
- 'This Girl Can' - Members were advised that the first week of events of the This Girl Can campaign had been successful.
- Highgate Harriers Night of the 10,000m Personal Bests 2018 event – Members were advised that this event had been a huge success and thanked the Highgate Harriers for their hard work in organising this event. It was highlighted that 47,000 people watched the event online via the BBC red button. The Men's European winner (Richard Ringer) had personally praised the event as the most exciting race of his life and that new world records for the 10,000m had been confirmed by the IAAF.
- 'Give it a Go!' – Members were advised that the annual event promoting sport and wellbeing would take place on Sunday 15 July 2018.

A Member requested that a short note regarding Croquet, mentioned in the minutes under AOB, be circulated to the HHCC for information. The Town Clerk agreed to circulate the note to the Committee.

7. SUPERINTENDENT'S UPDATE

Members considered an update report of the Superintendent and the following points were made:

Planning

- **The Water House, Millfield Lane, 2017/3692/P.** The Superintendent advised that planning permission had been granted subject to a S106.
- **Parliament Hill & William Ellis School, 2018/1270/P.** The Superintendent advised works were progressing as programmed.
- **South Fairground Site.** Members were advised that the owner appealed against the Planning Enforcement notice issued by the London Borough of Camden and a hearing will be arranged by the Planning Inspectorate. The Comptroller & City Solicitor has instructed Counsel to submit representations.
- **North Fairground Site, 2017/4346/P.** Members were advised that the London Borough of Camden did not determine the case, and therefore, an appeal has been launched by the owner. Officers will instruct Counsel and make representations.
- **Jack Straws Castle, 2017/2064/P.** The Superintendent advised that London Borough of Camden have yet to determine this application.
- **Chester Court, Lissenden Garden, 2017/1353/P.** The Superintendent advised that the owners appealed against the decision; however, the decision was upheld.
- Members were advised that the Superintendent attended a Stakeholder meeting regarding a proposed development at 55 Fitzroy Park. It was noted that the Officers planned to submit representations as this proposed development is in contradiction with the 2017 Camden Local Plan, the Highgate Neighbourhood Plan 2017 and the Hampstead Heath Management Plan.

Trees and Oak Processionary Moth (OPM)

- Members were provided with an update on the management of OPM across the Heath and were shown a map of trees where nests have been identified.
- Members were advised that the Tree Team would be inspecting for nests from May to August which was a huge undertaking as 1,200 nests have been identified on Hampstead Heath. A specialist contractor will carry out nest removal on high risk trees in late June to early July.

- It was noted that a nest had been found on the ground which could potentially cause issues in relation to dogs and have implications for staff carrying out routine tasks such as grass cutting. Members were advised that local vets and doctors surgeries had been contacted to ensure awareness of the symptoms to look for.
- Members were advised that the Heath was currently under a Plant Health Statutory Notice (SPHN) in relation to OPM. It is hoped that the rating would be downgraded in the near future. It was noted that the law might be changed next year making Local Authorities responsible for the management of OPM.
- The Director of Open Spaces advised Members that he Chaired the Forestry Commission's Committee for OPM. Currently there is no quick fix to eradicate this pest, but that a programme to manage and slow the spread is being developed.
- It was noted that the signs concerning OPM on effected trees were small and suggested bigger signs at the entrances to Hampstead Heath including information regarding the nests.
- Officers were asked to consider contacting local schools and leafletting local residents to ensure there was public awareness.
- Members queried why some countries took the threat of OPM more seriously than others and asked what the plan for the future was for the UK. Members were advised that fencing off trees temporarily was an approach already taken in other countries, such as Germany. However, research looking for a biological response/control was the main focus.

Swimming

- The Superintendent advised that the recent hot weather and resulting increase in visitor numbers had had a huge impact on Heath services, and notably at the swimming facilities. As a result, the Lido had been closed early due to reaching capacity on four occasions.
- The Chairman thanked Heath Staff for their hard work over the busy summer period.

It was queried what action would be taken in relation to licencing commercial dog walking and drones. The Superintendent advised Members these would be covered in the Divisional Plan update at the next meeting. A public engagement to seek the views of Heath users will inform options for licencing of commercial activities.

A Member enquired whether the public could be urged to take their litter home and suggested adding a notice to the website on this matter. Members were advised that this message was being proactively shared with members of the

public. It was noted that a review of the current waste and recycling collection operation was underway, as set out in the Divisional Plan.

8. CYCLICAL WORKS PROGRAMME BID 2019/20

Members considered a report of the City Surveyor regarding the Cyclical Works Programme bid 2019/20 and the following points were made:

- Members were advised that the report detailed the Provisional List of projects being considered for the Hampstead Heath, Highgate Wood and Queen's Park Division in 2019/20 under the umbrella of the Cyclical Works Programme (CWP).
- It was noted that the draft Actual Project List for 2019/20 totalled approximately £933,700. Members views were sought regarding whether the projects in the Actual List and Reserve List reflected the service requirements of the Division.
- A Member noted that two references to Sandy Heath actually pertain to the Heath Extension.
- It was noted that the refurbished toilets at Golders Hill Park were a significant improvement and requested that similar work take place at Parliament Hill. The Superintendent advised that toilets were a priority with the City Surveyor.
- In response to a query regarding netting on the bank, the Superintendent advised that the turfing used was reinforced with black netting, which had become visible in places due to wear and tear on the dam crest. Localised repairs and topdressing would take place in autumn. A Member recommended using green netting and eco-turf which was thicker, and the Superintendent agreed to discuss this with the Engineers.
- A Member felt that two structures near the Vale of Health were unsightly and queried if these could be softened by planting ivy. The Superintendent noted that discussions were taking place concerning how best to screen the pillars which are used for power. A Member suggested using hedges.
- Following a query regarding the frequency of de-silting the ponds at the Heath, Members were advised that there was currently funding available for de-silting on a three-year cycle but funding for a bigger programme was currently being explored. A full study of all ponds to work out the full cycle of desilting is planned as part of the Wetland Strategy to inform the ongoing project of work to be planned with the City Surveyor.
- A Member noted that the amount given in the top right text box in the Welcome to Hampstead Heath diagram was incorrect and needed edited to £65,000.

RESOLVED – that:-

- Members of the Hampstead Heath Consultative Committee, the Highgate Wood Consultative Group and the Queen's Park Consultative Group note the report and provide feedback on the provisional list of cyclical projects being considered for the Hampstead Heath, Highgate Wood and Queen's Park Division in 2019/20;
- The views of the Hampstead Heath Consultative Committee, the Highgate Wood Consultative Group and the Queen's Park Consultative Group be conveyed to the Hampstead Heath, Highgate Wood & Queen's Park Committee.

9. **HAMPSTEAD HEATH SITE SPECIFIC EVENTS POLICY PART TWO**

Members considered a report of the Superintendent of Hampstead Heath regarding the Hampstead Heath Site Specific Events Policy Part Two. The following points were made:

- Members were advised that Part One had been signed off and that Part Two would ensure that events were consistently managed across the Department; and that individual events were considered against the impact they could have on a specific Open Space.
- The Superintendent gave special thanks to Helen Payne, John Beyer and Nick Bradfield for their input into the site-specific Events Policy over the past six months.
- The Superintendent advised that there were three options for consideration regarding thresholds for mandatory consultation with this Committee, noting that Option 1 was the recommended option and sought Members views.
- It was noted that Richard Sumray had advised that he supported Option 1.
- A Member questioned how many extra events would require Committee consultation for Options 2 and 3 and felt that clarity should be given in the options regarding extra/new events. The Superintendent advised that the scale of an event was determined by both the number of participants and the duration of the event, noting that events that exceed two days would tip into the next threshold. It was also clarified that that applications for unprecedented or unusual events could be referred for consultation, irrespective of the scale.
- It was noted that John Beyer, Heath & Hampstead Society representative on HHHWQPC, had participated as a member of the events advisory group and was highly supportive of Option 3.

- A Member noted that his suggested wording for 6.4 had not been fully included. It was agreed that all suggestions would be incorporated, and the Superintendent would consult the Advisory Group before circulating to the HHHWQPC for approval.
- There was surprise at the size of 72 acres which was a tenth of the Heath. The Superintendent advised that this was quoted from existing legislation and was generally for larger sporting events.
- It was recommended that a larger map be used with clearly defined lines.
- A Member requested clarity on the scope of the policy which appeared to exclude some types of events that are popular on the Heath and sought clarification of the term ‘unbuilt on’ in the Open Spaces Act 2018.
- A Member suggested incorporating the word heritage to 6.1.
- It was felt that there was ambiguity regarding whether small events could be held on grass and recommended clarity.
- A Member questioned the use of the wording “high quality” in 6.5 and felt this was not the correct terminology.
- It was recommended that a point be added to the criteria listed in 6.5 that events will be reviewed after it has taken place and the quality/success will be used as a deciding factor for events in future.
- It was agreed that the Events Policy would be recirculated to Members after it was updated.
- The Chairman asked the Committee to vote on the three proposed options:
 - Option 1 – 8 Members
 - Option 2 – 1 Member
 - Option 3 – 2 Members

RESOLVED – that:-

- Members give feedback in relation to the final draft Events Policy (Part Two) for Hampstead Heath (Appendix 2) and in particular, section 6 which sets out thresholds for consultation and approvals;
- The views of the Hampstead Heath Consultative Committee be conveyed to the Hampstead Heath, Highgate Wood & Queen’s Park Committee at their meeting on 5 September 2018.

10. REVIEW OF THE ANNUAL WORK PROGRAMME JANUARY 2017 TO MARCH 2018

RESOLVED - With two hours having elapsed since the start of the meeting, in accordance with Standing Order No. 40 the Committee agreed at this point to extend the meeting by up to thirty minutes.

Members considered a report of the Superintendent of Hampstead Heath regarding a review of an extended 15-month Annual Work Programme (AWP) carried out on Hampstead Heath from January 2017 until March 2018. The following comments were made:

- In response to a query regarding putting the information online, Members were advised that the map could be populated but not the data.
- A Member noted the low percentage of cyclists being prosecuted. Members were advised that cyclists first receive an initial warning, then receive a second formal warning. If stopped on a third occasion they will be reported for the byelaw offence with a view to bringing a prosecution.
- It was noted that the survey needed upgrading to provide a more comprehensive list of species of butterflies and recommended working with other organisations or graduates. The Superintendent agreed to provide the Member with the list from three years ago. The Chairman suggested that a paper and/or a focus group was necessary to ensure consultation of the ecology.
- In response to a query concerning the availability of disability access, Members were advised that a report on this matter would be coming to the next Committee meeting.
- Members discussed the need for a policy regarding the use of drones at the Heath. It was noted that the Heath followed current guidance but that a new Air Navigation Order would be passed in November 2019 and this would allow a further update of the Hampstead Heath drone guidance.
- A typo was noted in Item 1 and Members were advised that the date of the meeting discussed was 7 November 2016 not 2018.
- A typo was noted in item 58 and Members were advised that Hearth should read Heath.

RESOLVED – that:-

- Members of the Hampstead Heath Consultative Committee note the works undertaken in the review period and provide feedback;

- That the views of the Hampstead Heath Consultative Committee are conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their September meeting;
- Members of the Hampstead Heath, Highgate Wood & Queen's Park Committee note the works undertaken in the review period and provide feedback.

11. HAMPSTEAD HEATH 2018 MANAGEMENT PLAN UPDATE

Members considered a report of the Superintendent of Hampstead Heath regarding the progress to deliver the Hampstead Heath Management Plan 2018-2028 along with the final progress report on the 2007 Hampstead Heath Management Plan. The following comments were made:

- It was noted that Members had requested at the last meeting to extend the consultation of the management Plan and the updated timeline was highlighted.
- A Member felt the plan was more of a list of aspirations with no priorities. An Officer clarified that the Divisional Plan provided the priorities and that the 10 Year Plan was more strategic. It was noted that the Management Plan was deliberately high level and still in a very early draft form to allow for engagement to flesh out the detail.
- Members were encouraged to provide comments via email and it was noted that the deadline to provide feedback for the revised draft document was the beginning of September. It was noted that the Projects and Management Support Officer was available to arrange a consultation meeting with interest groups and community organisations during August 2018.

RESOLVED - that:-

- Members note the final progress report on the 2007 Hampstead Heath Management Plan and the revised schedule for completion of the new Hampstead Heath Management Plan 2018 - 2028, as set out in paragraph 7;
- Members provide feedback on the first draft of the Hampstead Heath Management Plan 2018-2028;
- The views of the Hampstead Heath Consultative Committee be conveyed to the Hampstead Heath, Highgate Wood & Queen's Park Committee at their meeting on 5 September 2018.

12. HEATH HANDS UPDATE

Members noted a report from Heath Hands regarding the Community Heath highlights for 2017/18.

13. QUESTIONS

There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Chairman advised Members that the Committee Dinner was now being planned for early 2019 rather than late 2018.

15. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

16. MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE

The non-public minutes of the meeting held on 23 May 2018 were received.

17. NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED Whilst THE PUBLIC ARE EXCLUDED

There was no other business.

19. DATE OF NEXT MEETING

The date of the next meeting on 29 October 2018 at 7.00pm was noted.

The meeting ended at 9.16 pm

Chairman

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Hampstead Heath Consultative Committee

Actions Sheet

	Date	Action	Officer responsible	Progress Update
1.	16 April 2018	MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD, AND QUEEN'S PARK COMMITTEE Identify a representative on the HHCC for those with a physical disability.	Chairman / Town Clerk	Update at October meeting
2.	9 July 2018	HAMPSTEAD HEATH SITE SPECIFIC EVENTS POLICY PART TWO Recirculate the Events Policy to Members following the recommended updates by the Committee.	Superintendent	Update at October meeting
3.	9 July 2018	REVIEW OF THE ANNUAL WORK PROGRAMME JANUARY 2017 TO MARCH 2018 Provide MH with an update on wildlife monitoring programme across the Heath.	Highgate Wood, Conservation & Trees Manager	Update at October meeting
4.	9 July 2018	REVIEW OF THE ANNUAL WORK PROGRAMME JANUARY 2017 TO MARCH 2018 A report updating Members re: accessibility proposals for the Highgate Men's Pond.	Superintendent	Update at October meeting
5.	9 July 2018	HAMPSTEAD HEATH 2018 MANAGEMENT PLAN UPDATE Members to provide additional feedback on the plan via email by the beginning of September.	Projects and Management Support Officer / Members	Completed

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Agenda Item 5

HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE Wednesday, 5 September 2018

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 5 September 2018 at 4.00 pm

Present

Members:

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Mark Bostock
Alderman Prem Goyal
Alderman Gregory Jones
Wendy Mead
Deputy John Tomlinson
Sam Cooper (English Heritage)
Councillor Sam Gardiner (London Borough of Camden)
Maija Roberts (Ramblers' Association/Open Spaces Society)

Officers:

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Richard Gentry	- Constabulary and Queen's Park Manager
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Mark Jarvis	- Chamberlain's Department
Declan Gallagher	- Operational Services Manager
Lucy Gannon	- Projects Management & Support Officer
Leanne Murphy	- Town Clerk's Department
Yvette Hughes	- Business Manager Hampstead Heath
Paul Maskell	- Leisure and Events Manager
Paul Monaghan	- Assistant Director of Engineering

1. APOLOGIES

Apologies were received from Deputy David Bradshaw, Stuart Fraser, Michael Hudson, William Upton, John Beyer, Councillor Melvin Cohen, Rachel Evans and Graeme Smith.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES

Michael Welbank gift presentation

The Chairman introduced Michael Welbank, a previous Chairman of the HHHWP Committee, who was an invited guest of the Chairman. Mr Welbank

advised that not only had he been professionally involved with Hampstead Heath for a number of years, working on key projects such as the Ponds Project, he was also personally involved as a local resident. Mr Welbank presented the Chairman with a personalised gavel, made from the wood of a fallen Heath oak tree, which he was gifting to the Committee. The Chairman thanked Mr Welbank on behalf of the Committee for his generous gift.

RESOLVED, that the public minutes of the meeting held on 23 May 2018 were approved as a correct record.

Matters arising

The Chairman requested an update regarding the feasibility study of the Queen's Park Play Area toilet facility. Members were advised that a consultant had been provided with the intention that results would be presented at the next meeting of the Queen's Park Consultative Group for Member's feedback.

4. ACTIONS SHEET

Members received a report of the Town Clerk setting out the outstanding actions list and noted the various updates and additions.

In relation to Action (1) regarding identifying a representative on the Hampstead Heath Consultative Committee (HHCC) to represent those with a physical disability, the Chairman noted that interviews were being set up with relevant charities post recess and it was hoped a representative would be selected soon.

With regards to Action (2), the Chairman noted that this should be separated into two actions and advised that the draft 2018/19 Divisional Plan would be going to the HHCC first, before sign-off at the next HHHWQPC meeting. The Division's Risk Register was covered under item 8 on the agenda.

Actions (3) and (4) were covered elsewhere on the agenda.

RECEIVED.

5. MINUTES OF THE HAMPSTEAD HEATH CONSULTATIVE COMMITTEE

The public minutes of the Hampstead Heath Consultative Committee meeting held on 9 July 2018 were received.

6. SUPERINTENDENT'S UPDATE

Members considered a report of the Superintendent providing an update on matters concerning Hampstead Heath, Highgate Wood and Queen's Park. The following points were made:

Hampstead Heath Management Plan

- The Superintendent advised Members that development of the Hampstead Heath Management Plan 2018-2028 was progressing to schedule and that a final draft would be submitted to Members of the

HHCC with the final version to come to the HHHWQPC for signoff at the November 2018 meeting.

Land acquisition

- The Chairman updated Members that she had met with new owner of “Harry’s Land” in conjunction with the Chair of the Heath & Hampstead Society. Following the short meeting, a letter setting out the responsibilities to manage the Japanese Knotweed on the land was sent.

Planning

- **The Water House, Millfield Lane 2017/3692/P.** The Superintendent advised Members that this planning application had been granted subject to S106. It was noted that work had begun and that the Superintendent would be attending a meeting of the Community Working Group next week.
- **Parliament Hill William Ellis School 2018/1270/P.** The Superintendent noted that work was progressing, and that the Operational Services Manager continues to attend regular Stakeholder meetings.
- **South Fairground Site.** The Superintendent noted that the certificate of lawfulness would be determined at an appeal in early December 2018.
- **North Fairground Site 2017/4346/P.** The Superintendent noted that an appeal date had been set for February 2019.
- **Jack Straws Castle 2017/2064/P.** The application has not yet been determined.
- **Chester Court, Lissenden Garden 2017/1353/P.** The Superintendent advised that Officers had presented evidence against at the applicant's appeal and the original determination had been upheld.
- **55 Fitzroy Park (2018/3672/P).** The Superintendent confirmed that the City would make representations in objection to a new proposed development to build five houses adjacent to the Heath as there were concerns about intensification and impacts on the Heath's hydrology and the character of Millfield Lane.

Oak Processionary Moth

- Members were advised that the Tree Team had carried out inspections between May to August which was a huge undertaking as 2,013 nests were identified from 680 trees on Hampstead Heath. Specialist contractors carried out nest removal on high risk trees removing 1,400 nests.

- In response to a query regarding the drastic increase in nests from the previous year, Members were advised that there was a consistent pattern of a significant increase in nests after two years of gradual increase once OPM is identified at a site.
- The Director of Open Spaces noted that OPM was being managed differently across Europe. For example, in Germany large swaths of forest are fenced off much of the summer due to OPM being present. Members were reassured that the pest was being taken seriously which was now present in all 32 London Boroughs. It was noted that there was no quick fix to eradicate this pest, but that a programme to manage and slow the spread was being developed. Officers continue to identify zones to treat the areas of most risk to the public and are seeking to get additional funds towards the cost of managing OPM.
- The Director of Open Spaces stated that a report would come to the Committee detailing the costs and implications of OPM.

Adventure Playground

- The Team have received revised proposals from the designer with design alterations in line with feedback received following engagement with young people. A 3D model of the proposed design will be produced to and following further engagement the project will go out to tender.

Swimming

- Superintendent advised that the good weather throughout the summer had resulted in increased visitor numbers which had a huge impact on Heath services, and notably at the swimming facilities. As a result, the Lido and Bathing Ponds were closed early due to reaching capacity on a number of occasions.
- Unfortunately, there had been a knock-on effect resulting in members of the public swimming in the Model Boating Pond which is not lifeguarded.
- The Chairman thanked Heath Staff for their hard work over the busy summer period.
- Waste and recycling remain an issue at the Heath with huge volumes being cleared by the Heath Staff throughout the summer.

Events

- The Leisure & Events Manager noted that the annual Hampstead Heath Duathlon event which took place at the weekend had been a huge success. The event, which is now in its 20th year, was supported by the Hampstead Rugby Football Club. The Chairman gave thanks to all who helped to manage the event.

Highgate Wood

- It was noted that the Friends of the Highgate Roman Kiln (FOHRK) were now a constituted charity and an external consultant has been appointed to prepare an application to the Heritage Lottery Fund.

Queen's Park

- It was noted that the Book Festival on 30 June - 1 July 2018 was a success and the event organisers have already requested a date for 2019.
- The Superintendent advised Members that numbers in attendance for the outdoor cinema screenings over the summer had been mixed but that the most recent screening had a turnout of 500 people.
- Members were invited to attend the upcoming annual Queen's Park Day organised by the Queen's Park Residents Association on 16 September 2018. The Town Clerk agreed to circulate details regarding this event to all Members.

7. HAMPSTEAD HEATH SITE SPECIFIC EVENTS POLICY PART TWO

Members considered a report of the Superintendent of Hampstead Heath concerning the Hampstead Heath Site Specific Events Policy Part Two.

The Chairman noted that Part Two had already been discussed heavily at the last HHCC meeting, particularly the proposed Event Scale, and Members voted in favour of Option 1. Members were happy with the proposed option and agreed with the decision of the HHCC.

The Kenwood House General Manager noted that there were many similarities regarding planning events at Kenwood House and the Heath and had experienced similar issues regarding public versus private events. He agreed to provide Members with a washup of events at Kenwood House for the next meeting.

RESOLVED – That Members approve the proposed Events Policy (Part Two) for Hampstead Heath (Appendix 1).

8. HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK RISK MANAGEMENT

Members considered a report of the Director of Open Spaces concerning the management of risks undertaken by the Open Spaces Department and the Hampstead Heath, Highgate Wood & Queen's Park Division.

Members were advised that there were nine risks identified - five amber and four green – and that the green risk items would be removed from the report, unless there was a change to the risk.

RESOLVED – That Members:-

- Approve the Hampstead Heath, Highgate Wood and Queen's Park Risk Register included at Appendix 2;
- Agree the removal of the three static 'green' risks from future risk reports to this Committee, as proposed in paragraph 13;
- Note the Corporate Risk Matrix at Appendix 1 and the Hampstead Heath, Highgate Wood & Queen's Park Current and Target Risk Grid at Appendix 3.

9. REVIEW OF THE ANNUAL WORK PROGRAMME JANUARY 2017 TO MARCH 2018

Members considered a report of the Superintendent of Hampstead Heath providing a review of an extended 15-month Annual Work Programme (AWP) carried out on Hampstead Heath from January 2017 until March 2018.

RESOLVED – That Members:-

- Note the works undertaken in the review period and provide feedback;
- That the views of the Hampstead Heath Consultative Committee are conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their September meeting;
- Note the works undertaken in the review period and provide feedback.

10. REVENUE OUTTURN 2017/18

Members considered a joint report of the Chamberlain and the Director of Open Spaces comparing the revenue outturn for the services overseen by the Committee in 2017/18 with the final agreed budget for the year.

Members were advised that the Director's deficit budget variance of £47k for Local Risk was caused by additional costs incurred from dealing with OPM and waste.

In response to a query regarding the costs incurred over the summer period and the impact of the heat wave, the Superintendent advised that the report covered the last financial year but predicted that the figures would be higher than expected due to the extra costs incurred throughout summer, e.g. security and additional Lifeguards. Members felt that more up-to-date figures were needed in reports and should tie in better with meeting dates.

A Member queried the impact the hot weather had on income generation for the Heath. The Superintendent noted that swimming at the Bathing Ponds was the main issue as there was currently no enforced charge to cover the costs of running the facilities.

The Kenwood House General Manager noted that similar issues regarding payment were being experienced at Kenwood House and agreed to discuss this with the Superintendent to ensure a consistent perspective and approach.

RESOLVED – That Members note the revenue outturn report for 2017/18 and the consequential implications for the 2018/19 budget.

11. OPEN SPACES BUSINESS PLAN YEAR-END REPORT 2017/18

Members considered a report of the Director of Open Spaces concerning the Open Spaces Business Plan year-end update for 2017/18.

Members were advised that this report had been to the other Open Spaces Grand Committees in July and there had been consistent achievement of performance measures with slight improvement upon the previous year.

RESOLVED – That Members:-

- Note this report and the achievement against performance measures as detailed in appendix 1;
- Note the achievements at Hampstead Heath, Highgate Wood & Queens Park as detailed in appendix 4.

12. MODEL BOATING POND ISLAND FUTURE ACCESS ARRANGEMENTS

Members considered a report of the Superintendent of Hampstead Heath concerning the Model Boating Pond Island Future Access Arrangements.

The Chairman advised that this was debated heavily at the April 2018 HHCC meeting and by the HHHWQPC at their last meeting in May 2018. Members were supportive of the preferred option, as set out in the report.

RESOLVED – That Members agree the preferred option for the future management of the Island as set out in paragraph 22.

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

15. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

16. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 23 May 2018 were approved as a correct record.

17. MODEL BOATING POND ISLAND: NON-PUBLIC APPENDICES

Members noted a non-public appendix item read in conjunction with the Model Boating Pond Island Future Access Arrangements at item 12.

18. HAMPSTEAD HEATH PONDS PROJECT

Members considered and approved the joint Gateway 7 report of the Director of Open Spaces and the Project Director concerning the Hampstead Heath Ponds Project.

19. LEARNING PROGRAMME LONG TERM FUNDING

20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

21. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no urgent items.

The meeting ended at 5.15 pm

Chairman

Contact Officer: Leanne Murphy
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Agenda Item 6



Hampstead Heath Sports Advisory Forum

Parliament Hill meeting room

10 September 2018, 6.30pm

Members:

Richard Sumray (Chairman)	RS	Hampstead Heath Consultative Committee
Karina Dostalova	KD	Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee
Marc Hutchinson	MH	Hampstead Heath Winter Swimming Club, H&HS
Natasha Cendrowicz	NC	Highgate Harriers
Joseph Lowe	JL	Highgate Harriers
Jude Williams	JW	Parliament Hill Lido Users Group
Richard Caylor	RC	Parliament Hill Bowls Club
Derek Mennell	DM	Parliament Hill Bowls Club
Simon Taylor	ST	Hampstead Rugby Football Club
Sandy Nairn	SN	Hampstead Heath Croquet Club
Phil Cordingly	PC	Hampstead Heath Croquet Club
Rudolf Benjamin	RB	Parliament Hill Tennis Coach

Officers:

Bob Warnock	BW	Superintendent of Hampstead Heath, City of London
Declan Gallagher	DG	Operational Services Manager, City of London
Paul Maskell	PM	Leisure and Events Manager, City of London
Richard Gentry	RG	Queen's Park & Constabulary Manger, City of London
Lucy Gannon	LG	Project Support Officer, City of London
Kate Radusin (notes)	KR	PA to Superintendent of Hampstead Heath, City of London

ITEM	ACTION
1. Apologies	
Nigel Robinson, Richard Priestly, Paul Jeal, John Carrier, Katrina Weinstein, Rick Weinstein, Eleanor Kennedy, Brian Prestley, Sue Kirby, Anne Fairweather, David Walton, Nicky Mayhew.	
2. Minutes of the previous meeting (5 February 2018) & Matters Arising	
<p><u>Track Café:</u> ST confirmed that HRFC would take the lead on the lease. DG/ST will meet to progress.</p> <p><u>Tennis online survey:</u> Work to engage with tennis users via an online survey to help develop the Vision for Tennis has been delayed due to the busy summer. Work will progress over the autumn/winter season.</p> <p><u>Events Policy:</u> BW confirmed that the Events Policy had been signed off by the Hampstead Heath, Highgate Wood & Queen's Park Committee on 5 September 2018.</p>	DG/ST RG

3.	<p>Minutes of the Track Forum & Swimming Forum</p>	
	<p><u>Swimming Forum minutes:</u> There followed a discussion around queue management and summer usage at the Lido. JW confirmed that communications between CoL and the PHLUG has been very good and enabled the PHLUG Chair to contact Members and advise of early closures. BW confirmed that a review of the 2018 season would take place at the next Swimming Forum meeting.</p> <p>JL queried if an additional evening session at the Lido could be added. BW confirmed that an additional evening swim had been added for the 2018 summer programme.</p> <p>BW noted there was a knock-on effect at the Bathing Ponds, when the Lido was closed early due to reaching capacity. There were occasions of members of the public swimming in the Model Bathing Pond, which presents a significant safety issue.</p> <p>Following a review of the 2018 season at the next Swimming Forum meeting, consideration will be given to developing a hot weather policy for managing the Bathing Ponds. Following discussion at the Spring 2019 Swimming Forum, BW will report back to the Sports Forum.</p> <p>Lido 80th Birthday – JW gave a summary of the event, which had been a great success. Consideration would be given to repeating the event for a future year.</p> <p>TAGS swimming – A session has been confirmed for the Mixed Pond.</p> <p>The Mixed Pond end of summer season party will be held on 23 September.</p> <p><u>Parliament Hill Track Forum minutes:</u> DG further works are required to repair the track surface, however, additional surveying is required before a way forward can be agreed. It is likely a full resurface will be required in 2/3 years' time.</p>	PM
4.	<p>Management Plan</p>	
	<p>LG provided an update on the Management Plan, and there followed a discussion around how success can and will be measured.</p> <p>The discussion then turned to consider how the successes of the This Girl Campaign could be measured.</p> <p>It was discussed that a measure could include increased participation in sports activities by girls in 2018, and the number of female participants retained over a number of seasons.</p> <p>There also followed a discussion around perceived barriers to participation, and how role models can increase participation. It was noted that outdoor/natural swimming had recently increased in popularity due to increase public awareness and social media coverage. JW suggested that Club websites could be used to promote participation. ST will consider putting a bio video on the HRFC website which shows how female members</p>	ST

	got into the sport and what they get out of it, as this could help to inspire participation.	
5. Sports Licensing	<p>DG the Open Spaces Department is working to produce a standardised forum to cover Sports Licencing. The form is applicable to sports activities involving up to 500 participants and spectators. SN noted that the form was straightforward. JL noted that electronic payments should be included as a payment option. NC suggested a note could be added to prompt event organisers to arrange cancellation insurance for their event.</p> <p>BW thanked the group for their feedback and support and confirmed that the Sports Licence will work in partnership with the Events Licence and will include personal and group training.</p>	
6. Fees & Charges 2019/20	<p>There was broad support for the proposed fees and charges. It was noted that the Swimming Charges would be discussed with the Swimming Forum in October. There was not support for increasing the Tennis Season Ticket charge by more than the cost of living. BW noted this fee would be reconsidered in-line with the groups comments.</p>	BW
7. This Girl Can	<p>There followed a discussion around the theme and after much deliberation there was support to continue with the This Girl Can theme as a five year programme. PM will confirm the details of the This Girl Can week for 2019.</p>	PM
8. Updates	<p>In addition to the update circulated ahead of the meeting, the following updates were provided at the meeting:</p> <p><u>Duathlon:</u> PM there were seven waves at this years event. ST noted there was lots of public interest and that it had been a great event.</p> <p><u>GIAG:</u> PM in the round the event had been very successful. Volleyball was included for the first year and proved popular. Consideration will be given to the 2019 event date.</p>	PM
9. Upcoming events	<p>Members were updated on the following up-coming sports events:</p> <ul style="list-style-type: none"> • London Youth Games and Greater London Cross Country – 17 November 11am (Parliament Hill). • Christmas Day Swim, Highgate Men's Pond. (PM noted that a diving start would not be included as part of the 2018 event). 	
10. AOB	<p>RC provided a short update on Bowls. Five new members had recently joined (of which three where female). 14 out of 16 games played this season have been won and there are three fixtures remaining.</p>	

	<p>RG electric key pads have been installed at the Tennis courts at Golders Hill Park and Queen's Park. Funding for Parliament Hill needs to be identified.</p> <p>PC gave an update on Croquet Club, which is celebrating its 10th anniversary this year. Members were invited to a all day drop in event on 29 September to celebrate the milestone. It is hoped the event will also raise the profile of the club. The Club currently has 30 members, and 85% of members are now able to play at Parliament Hill, there was previously a 50/50 split between Parliament Hill and Golders Hill Park. Two members of the Club played in the Croquet World championships in February.</p> <p>NC Highgate Harriers opening meeting on Wednesday, which marks the end of the Athletics season. Night of 10m Personal Bests – 2019 event will be held on the 6 July 2019.</p>	
11.	<p>Dates for 2019 meetings</p> <ul style="list-style-type: none"> • Monday 4 February 2019, 6.30pm Parliament Hill meeting room • Monday 13 May 2019, 6.30pm Parliament Hill meeting room • Monday 16 September 2019, 6.30pm Parliament Hill meeting room 	

Agenda Item 7

Committee	Dated:
Hampstead Heath Consultative Committee	29 October 2018
Subject: Draft Hampstead Heath Management Strategy 2018-2028	Public
Report of: Superintendent of Hampstead Heath	For Discussion
Report author: Lucy Gannon, Open Spaces Department	

Summary

The purpose of this report is to present the draft Hampstead Heath Management Strategy (formerly Plan) 2018-2028 for discussion and feedback to inform the development of the final version, which will be presented to the Hampstead Heath, Highgate Wood & Queen's Park Committee for approval on 28 November 2018.

This draft has been developed following consultation with key stakeholder groups and incorporates the views and suggestions received. A key change is that the document is now referred to as the Hampstead Heath Management Strategy 2018-2028.

Recommendations

It is recommended that:

- Members provide feedback and comments on the draft Hampstead Heath Management Strategy 2018-2028.
- The views of the Hampstead Heath Consultative Committee be conveyed to the Hampstead Heath, Highgate Wood & Queen's Park Committee at their meeting on 28 November 2018.

Main Report

Background

1. The ten year term of the 2007 Hampstead Heath Management Plan concluded in 2017 and development of a revised document continues as a priority.
2. A review of the 2007 Hampstead Heath Management Plan was undertaken in 2016, in consultation with Members of the 2007 Working Groups and Open

Spaces staff. The review recommended five themes for developing the Hampstead Heath Management Strategy 2018-2028 (Management Strategy). The key recommendations of the review were endorsed by this Committee and the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHHWQPC) in November 2016. These have shaped the development of the Management Strategy and the Management Framework for the Division.

Current Position

3. The project is progressing in accordance with the programme stages presented to the Hampstead Heath Consultative Committee (HHCC) and HHHWQPC in April 2018, enabling additional time for consultation, prior to presentation of the final draft Management Strategy to HHHWQPC in November 2018.
4. This project addresses the recommendations for each of the five themes identified during the 2016 Consultative Review of the 2007 Hampstead Heath Management Plan:
 - Progress: measuring progress and achievements to date;
 - Structure: reviewing the structure of the plan and associated framework for delivery;
 - Relevance: refreshing the objectives to ensure relevance in the current and future contexts;
 - Engagement: fostering a spirit of shared stewardship;
 - Evaluation: adopting an outcomes-based approach.
5. The review recommended that the document be brief (approximately 20 pages) that can be more readily updated, presenting high level management priorities and building on the strengths and intentions of the 2007 Hampstead Heath Management Plan.
6. The draft Management Strategy has been developed in accordance with the Design Council Commission for Architecture and the Built Environment (CABE) guide to best practice and complies with requirements for Green Flag and other schemes.

Proposals

7. The draft Management Strategy has evolved in response to feedback and further review undertaken throughout August and September 2018. A key change is to refer to the document as a Strategy rather than a Plan. This suggestion was received during a number of consultations and reflects the revised approach. Key to this is the removal of management actions from this high-level strategic document to the newly established Divisional Plan.
8. Appendix 1 presents the draft Management Strategy which adopts an outcomes-based approach to achieve the aspirations of the Heath Vision. The Management Strategy is embedded in the new Management Framework which establishes a direct link between the long-term outcomes in the Management Strategy and work delivered on the ground.

9. The proposed format is in line with the Corporate Plan (see appendix 2).
10. Design services will be procured to design the final Management Strategy to comply with the Open Spaces identity and to reflect the style of the Corporate Plan.

Corporate & Strategic Implications

11. The draft Management Strategy and associated Management Framework aligns with the City of London Corporation's annual business planning cycle.
12. The outcomes-based approach aligns with the wider City of London Corporation approach to develop high-level outcomes for the Open Spaces Department Business Plan 2018 - 2023 and the Corporate Plan.
13. The approach being taken at Hampstead Heath is a strong example of how the objectives of the Corporate Plan are delivered to communities on the ground at a local level.
14. Resources and funding for implementation of the Management Strategy will be allocated annually via the 3 year rolling Divisional Plan, as projects are prioritised.

Conclusion

15. The draft Management Strategy reflects the recommendations of the 2016 Consultative Review in that it adopts an outcomes-based approach and a Measurement Framework and is approximately 20 pages in length.
16. Taking account of feedback from Members of this Committee, a final draft of the Management Strategy will be presented to the HHHWQPC on 28 November 2018 for approval.

Appendices

- Appendix 1 – Draft Hampstead Heath Management Strategy 2018-2028.
- Appendix 2 – City of London Corporate Plan 2018-2023

Background Papers

- Update on the Management Plan for Hampstead Heath, 9 July 2018 Report to Hampstead Heath Consultative Committee.

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Hampstead Heath Management Strategy 2018 - 2028

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Foreword

Managing Hampstead Heath is all about finding a balance, between the enjoyment of visitors and the conservation of the Heath. As well as finding a balance between the varied, and sometimes contradictory, needs of different user groups, activities, experiences and impacts.

Meeting this challenge is not about changing everything we do. It is about building on the good work of the past ten years and about working together to achieve our goals. This ten-year Management Strategy will guide us through this important work.

Underpinning this Strategy is the Heath Vision, which sets out our shared aspirations for the future of the Heath.

This Strategy provides a framework for managing the Heath and uses an outcomes-based approach to define the future state we aspire to achieve. Identifying measures for success will enable us to monitor progress and stay on track to realise our long-term goals, as expressed in the Heath Vision.

This Strategy has been the result of a collaboration. It is thanks to the commitment and passion of the many people who shared their ideas, time, aspirations and love for the Heath that this Strategy has been produced. This will guide the City of London Corporation and its work with the community, safely into the future.

This Strategy is built on the foundation of the **Hampstead Heath Management Plan Part 1 – Towards a plan for the Heath 2007-2017**, together with its supporting discussion papers and policy documents. Far from replacing the 2007 Management Plan, it builds on the comprehensive narrative, objectives, actions and aspirational goals that are expressed and updates them to reflect the Heath Vision and the new Management Framework.

The next decade will see two significant milestones. The year 2019 marks 30 years of the City of London Corporation caring for Hampstead Heath, following the London Government Reorganisation (Hampstead Heath) Order 1989. The year 2021 will mark 150 years since the foundation legislation, the Hampstead Heath Act 1871, which brought the original Heath into public ownership.

The City of London Corporation is proud to be the custodian of this remarkable Open Space, and to work with our partners and the wider Heath community to realise the Heath Vision.

Chairman of Hampstead Heath, Highgate Wood and Queen's Park Committee

Hampstead Heath

Hampstead Heath is a 275-hectare Open Space. The City of London Corporation (The City) became the custodian of Hampstead Heath in 1989, following the abolition of the Greater London Council in 1986. The Heath is a registered charity (No. 803392) and relies on substantial funding from the City, along with revenue generated through services, various grants and donations. The objective of the charity is the preservation of Hampstead Heath for the recreation and enjoyment of the public.

An island of beautiful countryside, the magic of Hampstead Heath lies in its rich wildlife and extensive sports, learning, play and recreational opportunities, and in its proximity and accessibility to millions of people.

Hampstead Heath's mosaic of habitats includes woodland, grassland, scrub and open water, providing a valuable resource for wildlife just six kilometres from the centre of London. It is of national as well as regional importance. The City aims to maintain and extend the Heath's status as one of London's best places for wildlife. Hampstead Heath is home to a number of priority species identified in the UK Biodiversity Action Plan.

Heath Vision

The City welcomes and values its role as custodian of the Heath. We place great importance on its stewardship for current and future generations.

The Heath Vision sets out shared community aspirations for the Heath 50 years into the future, expressed in four broad themes:

- The Heath is protected and conserved
- The Heath enriches lives
- The Heath is inclusive and welcoming
- Together we care for the Heath.

Everything we do contributes towards the realisation of the Heath Vision in the long term. The Outcomes and Priorities in this Strategy set out the focus for our efforts over the next ten years.

Heath Vision

We protect and conserve the Heath

Our lives are enriched by this treasured and ancient landscape, a stretch of rolling countryside and wide vistas in this crowded city.

The Heath's varied landscape has been shaped by human hands over centuries and is carefully managed to conserve its unique mix of wild and natural spaces, rich mosaic of habitats, heritage gardens, sporting, play and visitor facilities.

Its magical ponds, trees and heathland that support diverse plants and wildlife thrive, flourish and remain resilient to changes over time.

The fringes of the Heath are protected from encroaching urbanisation with expanding green corridors linking to a wider network of green spaces to enhance biodiversity and improve the air we breathe.

The Heath is valued as a relaxing respite from urban life, a peaceful and tranquil refuge for reflection and recharging, where we can connect to nature and feel refreshed.

The Heath enriches our lives

The Heath contributes immensely to our mental, emotional and physical health and wellbeing, providing free access to roam in the outdoors, to pause and observe, to play, to explore, discover and learn about the natural world.

Connection with the Heath is life-enhancing and our lives are healthier and more active with opportunities for walking, informal recreation, active pursuits, swimming and sports.

Experiencing the Heath's rich natural, built and cultural heritage deepens our understanding of our connection with nature, place and the past.

The Heath remains constant through time, witnessing generations upon generations growing up and growing old, a place of cherished memories, rites of passage, the source of stories, the family friend.

The Heath is inclusive and welcoming

The Heath is an inclusive, open access space that brings people together and fosters social cohesion. It is a safe space with freedom for all to play, socialise, relax and keep active with minimal restrictions. Diverse communities are reflected in our visitors, staff and volunteers. Engagement is ongoing and perspectives, both old and new, are welcomed, shared and respected.

A diversity of activities and interest groups is welcomed. A balance for all is achieved through a culture of mutual respect, compromise and individual responsibility.

Together we care for the Heath

We are all custodians of the Heath and we strive to 'tread lightly', mindful of the potential impact of our activities. We learn from each other and collaborate to find a balance, ensuring the needs of the Heath community are valued and reflected.

We entrust a skilled and committed City team to lead a collaborative partnership with dedicated and valued volunteers, working with an empowered and representative Heath community.

United in our passion and love for Hampstead Heath we work together to realise our shared aspirations.

About this Strategy

The purpose of this 10-year Management Strategy is to ensure the aspirations of the **Heath Vision**, which looks ahead 50 years, are embedded in our work at all levels. This Strategy is at the forefront of a new Management Framework designed to ensure effective prioritisation, implementation, learning and continuous improvement.

This first part of the Management Framework is the 10-year **Management Strategy**. This has provided an opportunity to step back from the day-to-day running of the Heath and take a strategic and longer-term view. It is a chance to identify opportunities and challenges that might otherwise get lost amidst the pressures of managing one of the country's busiest open spaces.

The **Divisional Plan** identifies priority projects for development, resourcing and implementation over a 3-year period and acts as a business plan for delivering on the priorities set out in this Strategy.

The **Annual Work Programme** and other delivery-level documents, including Compartment Management Plans and the City Surveyor's Department Cyclical Work Programme, set out cyclical tasks that are planned and delivered on an annual or seasonal basis.

How this Strategy will be used

This Strategy sits at the head of the Management Framework to guide our thinking and decision-making, as well as helping to ensure that everything we do takes us closer to achieving the Heath Vision.

There is likely to be much change during the Strategy's 10-year term, and so we will seek to learn what works, what our best contribution can be, who we can collaborate with, and how we should adapt.



Whilst the overarching strategic direction may not change, embedding this Strategy at the top of the Management Framework will enable implementation to vary in response to change. The detailed information about how each part of this Strategy will be implemented, including priority projects, work streams, policies and guidelines, is contained in the Divisional Plan and associated Annual Work Programmes.

The 'golden thread' directly links the Outcomes in this Strategy to the Corporate Plan, Business Plans, Asset Management Plans, Cyclical and Annual Work Programmes, through to team work plans.

The extent to which the Outcomes and Commitments in this Strategy can be realised is dependent on the prioritisation and allocation of resources and funding, and will also be responsive to the changing environmental, social and economic climate. The ambitions set out in this Strategy will ensure we are well placed to face these challenges over the next 10 years, by developing fresh approaches to partnership working, income generation, community engagement and provision of our visitor services.

What we aim to achieve in the next ten years

Drawing on the Heath Vision, the benefits that arise from the Heath can be expressed as four Outcomes, which will shape the management of the Heath over the next ten years. Assessing our progress against these Outcomes will help us to understand how well we are progressing towards achieving the Vision.

Consequently, we will plan our work to ensure it contributes to achieving each of these four Outcomes, as set out below.

Heath Vision theme	Outcome
The Heath is protected and conserved	(A) The Heath is maintained as a flourishing green space and historic landscape
The Heath enriches lives	(B) Improved quality of life for Heath visitors
The Heath is inclusive and welcoming	(C) The Heath is inclusive and welcoming to a diverse range of visitors
Together we care for the Heath	(D) Greater number and diversity of people taking care of the Heath

The Outcomes depend on a range of enabling factors being in place, including the engagement of staff, volunteers and visitors to the Heath, as well as sufficient resources and skills to deliver activities and projects.

This Strategy sets out 11 strategic priorities and the associated commitments, which we will aim to achieve during the coming ten years.

Theme: The Heath is protected and conserved

At the heart of the Heath Vision is a conviction that the natural qualities of the Heath are its richest asset. The Heath must be conserved to ensure the lives of current and future generations may continue to be enriched by the Heath. The Heath Vision describes the Heath's varied landscape as having been shaped by human hands over centuries. It emphasises careful management to conserve its unique mix of wild and natural spaces, rich mosaic of habitats, heritage, gardens, sporting, play and visitor facilities. In short, to ensure its rich mosaic of habitats continues to thrive and flourish, remaining resilient to changes over time.

Outcome A: The Heath is maintained as a flourishing green space and historic landscape

Striking a balance between enabling access for visitors to experience the many ways that the Heath enriches lives, alongside the conservation of its natural, built and cultural heritage, hinges on an integrated and multi-faceted approach. Recent monitoring has shown an increase in wildlife such as dragonflies, frogs and birds. Augmenting the well-established and effective conservation focus of the past ten or more years with the proactive management of visitor impacts will be key over the next ten years to build a shared sense of responsibility and collective care for the Heath.

Priority 1: A mosaic of natural habitats is maintained and flourishes

Effective ecological management by staff working with volunteers and partners will ensure habitats are biodiverse, and that their conservation value continues to be sustained and enhanced. Combining traditional and innovative conservation activities to manage natural ecological processes is essential to maintain the mosaic of diverse habitats. This includes active control of woodland succession and the corresponding reduction in heathland and meadow that has occurred over the past century. Monitoring and proactively managing other threatening processes such as invasive species, pests and diseases and the impacts of a changing climate, will build resilience to future challenges. As will enhancing habitat connectivity by looking beyond the Heath to realise its significance as an integral part of the wider green space network.

We will focus on ensuring:

- The extent of each broad habitat type is maintained at current levels.
- Nature conservation and biodiversity value are enhanced.
- Habitats are thriving and resilient to change.

Commitment

To achieve this, we will:

1. Continue proactive monitoring and management of natural habitats and proportionate interventions, in order to maintain the distribution of habitat types across the Heath at the same ratio as assessed in the 2009 General Botanical Survey.
2. Conserve and manage habitats to enhance biodiversity, resilience and capacity to support diverse plants and wildlife.
3. Develop a long-term plan for the protection and succession of our veteran and ancient trees.
4. Enhance connectivity of areas of high conservation value, both on the Heath and beyond its borders, to enhance the wider habitat network.
5. Proactively monitor and manage threatening processes to mitigate their impact, including invasive species, pests and disease, pollutants and impacts of climate change.

Priority 2: Heritage aspects and landscape character are maintained

The varied and open character of the Heath landscape is a function of its underlying geology and topography, overlaid with centuries of human intervention, resulting in distinctive views and vistas, both from and towards the Heath. The interplay between the landscape character, archaeological remnants and historical features, and the wider London context, is unique. A proactive approach to identifying and recording artefacts and remnants of the past will ensure the distinctive history of the Heath continues to be conserved. Co-operation among the local community and partner organisations to protect fringes from encroaching urbanisation will ensure this signature landscape character is valued and conserved. Connecting to the Heath landscape is an important aspect of mental health and well-being and enriching lives.

We will focus on ensuring:

- Historic assets are conserved, and sensitive areas are protected from impacts.
- Landscape character is maintained.

- Encroachment and detrimental development is resisted.

Commitment

To achieve this, we will:

6. Protect areas of high conservation value and develop conservation objectives for historic features, in order to inform their management and interpretation.
7. Ensure priority views and vistas of historic and cultural value are managed.
8. Proactively participate in local planning processes to resist development that would be detrimental to the character and hydrology of Hampstead Heath and its environs.
9. Work with partners to secure strategic land acquisitions.

Priority 3: A balance is maintained between visitor activities and the conservation of natural, built and heritage values

An integrated approach of proactively engaging with visitors and user groups to manage the potential impacts of their activities, and protecting sensitive sites and values from adverse impacts, is key to achieving our conservation outcomes. The legislative and statutory powers, including the Opens Spaces Act 2018, will be used to guide and regulate organised and commercial activities. With more diverse visitors treating the Heath with greater respect and sharing collective responsibility for its care, our ability to maintain a flourishing natural space can be achieved, despite the increasing pressures from a growing population.

We will focus on ensuring:

- Levels of organised activity are managed and controlled.
- Visitor and other impacts are mitigated, and sensitive areas and values are protected.
- A collaborative approach to monitoring activity levels, impacts and the effectiveness of mitigation.

Commitment

To achieve this, we will:

10. Establish a system of management zones across the Heath that sets out conservation objectives and defines areas or sites containing values that may be vulnerable to impacts, by developing the current system of Compartment Management Plans.
11. Develop and implement policies to guide the effective management of

- organised activities.
12. Proactively engage with visitors and interest groups to foster a culture of collective care for the Heath.
13. Embed monitoring, insight and continuous improvement into the design and delivery of visitor services.

Theme: The Heath enriches lives

The Heath contributes immensely to our mental, emotional and physical health and wellbeing, providing free access to roam in the outdoors, to pause and observe, play, explore, discover and learn about the natural world. It is also a destination for outdoor sports and recreation, supporting active, healthy lifestyles. Experiencing its rich natural, built and cultural heritage is life-enhancing, contributing to improved mental, emotional and physical health and well-being.

Outcome B: Improved quality of life for Heath visitors

Quality of life for visitors to the Heath is enhanced through improvements to physical health, mental well-being and reduced social isolation, outcomes that are mutually supportive. Many aspects of well-being are achieved by maintaining a variety of experiences and activities, which appeal to a range of people; both formal and organised sporting pursuits and informal or passive recreation. The sense of space, wildness and heritage of the Heath encourages adventure, relaxation and connection with other visitors. Reducing social isolation, increasing diversity and promoting social inclusion are key elements of improving mental health and emotional well-being, and are addressed in the following section (Outcome C).

The benefits of maintaining a variety of opportunities for physical activity need to be balanced with impacts on the ecology and heritage of the Heath. Consequently, monitoring the level, type and impact of these activities is important, as set out in Priority 3.

Priority 4: Improved physical health

We will focus on ensuring:

- The range and quality of experiences and opportunities on Hampstead Heath encourages increased participation in outdoor recreational activities and sports on the Heath.

Priority 5: Improved mental health and emotional well-being

We will focus on ensuring:

- An increased connection to nature and seasonality, heritage and place.

Commitment

To achieve this, we will:

14. Work with partners to sustain a range of experiences and activities that offer broad appeal to a wide range of people.
15. Sustain and enhance access for a diverse range of users to peaceful and tranquil experiences on the Heath to connect with nature, heritage and place, ensuring barriers to participation are identified and minimised.
16. Ensure sports and recreational facilities undergo regular review in partnership with City Surveyor's Department.
17. Embed our goal to increase active outdoor participation into everything we do, (for example, in the design of facilities, services and activities, including events programme, learning programme, nature conservation, volunteering, operational services, information and communication).

Theme: The Heath is inclusive and welcoming

The Heath Vision describes an inclusive and safe space that brings people together, where a diversity of people, activities and perspectives are welcomed and respected.

Outcome C: The Heath is inclusive and welcoming to a diverse range of visitors

Priority 6: Increasing social inclusion

Social inclusion depends, most importantly, on increasing the diversity of Heath visitors, but also on people interacting with each other. This is likely to flow from people feeling informed and confident about visiting and participating in activities on the Heath. Combined with a sense that the Heath is welcoming, this will lead to people feeling safe on the Heath and foster a sense of belonging. Communication, education and outreach, working with a range of partners, schools and local organisations, will mean more people have the knowledge and confidence to visit the Heath.

To increase the contribution the Heath makes to social inclusion, we will focus on ensuring:

- People feel welcome and safe.
- People know about the Heath, what is on offer and how to take part.

- A greater range of people feel confident about visiting the Heath.

Commitment

To achieve this, we will:

18. Develop information, communication and engagement activities to optimise accessibility for people of all ages, abilities and backgrounds.
19. Collaborate with partners to ensure visitor information addresses perceived barriers to visiting the Heath.
20. Encourage staff, volunteers and partners to be 'ambassadors' who are visible, ready to assist, and share their knowledge and love of the Heath.

Priority 7: Diversity and equality

As well as ensuring activities appeal to a broad range of people, the Heath needs to be physically and financially accessible to a wide range of visitors. To achieve this, we need to build our knowledge of the 'Heath community' – to understand who does and does not visit the Heath and why. This insight will enable us to identify barriers, both real and perceived, and then develop ways to address these, optimising opportunities for the Heath to enrich the lives of a diverse and changing community.

We will focus on:

- Creating accessible environments for more diverse visitors by removing barriers that may exist for different groups who experience more exclusion or disadvantage than others.

Commitment

To achieve this, we will:

21. Proactively seek insights into the needs of Heath visitors including the barriers affecting different groups.
22. Ensure visitor facilities and the range of Heath experiences are accessible and relevant to a diverse range of users.
23. Monitor visitor needs to ensure Heath services and activities are financially inclusive.

Theme: Together we care for the Heath

The Heath Vision describes a place where everyone is a custodian of the Heath and strives to 'tread lightly', mindful of the potential impact of their activities. A site where the City leads a collaborative partnership with dedicated and valued volunteers, working with an empowered and representative Heath community. A place where people learn from each other and collaborate to find a balance, ensuring the needs of the Heath community are valued and reflected.

United by their passion and love for Hampstead Heath, we work together to realise our shared aspirations.

Outcome D: Greater number and diversity of people taking care of the Heath

Priority 8: Increased sense of collective ownership and personal responsibility

Hampstead Heath is founded on community activism and has a colourful history of public challenge and robust debate, from which strong partnerships were forged along with a sense of 'ownership'. Ensuring this 'community voice' is inclusive and remains representative of diverse stakeholders is critical to achieving the aspirations of the Heath Vision. Effective communication and improving access to information about management activities and ways to get involved is key to building a culture of shared custodianship.

Volunteering is a wonderful example of how a culture of shared custodianship makes a huge impact to managing the Heath.

We will focus on:

- Inclusive decision-making.
- Diverse volunteering opportunities.

Commitment

To achieve this, we will:

24. Embed transparency and effective engagement into the Management Framework and consultative processes, to ensure a continued dialogue with stakeholders.
25. Enable participation by a diverse range of stakeholders.
26. Work with partners to develop diverse opportunities for volunteering.
27. Share the complexity of finding a balance and seek to collaborate to develop solutions to issues affecting the Heath.

Priority 9: Visitor behaviour is pro-environmental

Encouraging visitors to adopt pro-environmental attitudes towards the Heath requires outreach, together with educational activities and resources that inform people about the Heath environment and the actions that will protect it. This links closely to Priority 3, maintaining a balance between visitor activities and the conservation of natural, built and heritage assets. Success is largely dependent on visitors adopting responsible and considerate behaviours.

We will focus on:

- Improved visitor understanding of management activities and decisions.
- Improved visitor knowledge of the Heath's environment and how to conserve it effectively.

Commitment

To achieve this, we will:

28. Deliver effective communication and engagement that ensures information is readily accessible and responsive, encouraging learning and understanding.
29. Build awareness and promote education about caring for the Heath into all communications and activities.
30. Foster a 'tread-lightly' ethos, and partner with user groups and local organisations to develop a culture of shared custodianship.

Priority 10: People treat the Heath and other visitors with greater respect

We will focus on:

- Ensuring a greater range of people feel a sense of 'everyone's Heath' – covering individuals and groups.

Commitment

To achieve this, we will:

31. Model and share the aspirations of the Heath Vision for a 'Heath community' that is respectful and tolerant towards visitors, interest groups and partners.
32. Engage effectively through the Heath Constabulary, staff, volunteers and partners.
33. Provide opportunities for a lasting connection with the Heath through volunteering, sponsorships, legacies and endowments.

Priority 11: Responsible Management

To achieve our Outcomes, we must understand what we do well, while being open to trying new things and learning as we go. Working together as custodians of the Heath in order to pass it on to the next generation in as good, or better, condition.

The way we work to implement this Strategy will be guided by the City of London Corporation's Corporate Plan and the wider policy and strategic framework, as it develops and adapts throughout the ten-year period. These ways of working can be grouped into three strands.

We will focus on:

- Effective partnerships & collaboration.
- Being future ready.
- Environmental, financial & social sustainability.

Commitment

To achieve this, we will:

34. Continue to build and grow positive relationships with stakeholders.
35. Sustain existing partnerships and establish new connections to enable collaboration and optimise our impact.
36. Provide environmental stewardship and advocacy, in the use of resources, emissions, conservation, greening, biodiversity and access to nature.
37. Build resilience to natural and man-made threats by strengthening, protecting and adapting our infrastructure, directly and by influencing others.
38. Create positive social and environmental value through responsible business practices.
39. Provide a clean environment and drive down the negative effects of our own activities.
40. Ensure the health, safety and well-being of staff, volunteers and contractors, and the safeguarding of visitors.
41. Strong governance, working within the legislative and policy framework, meeting our statutory obligations.

Learning and improving

Implementation

The Management Framework enables a seamless transition from the 2007 Plan to the adoption of this Strategy, with priority projects identified in the 3-year Divisional Plan and cyclical activities implemented via the Annual Work Programme.

An annual review and update of the Divisional Plan will be undertaken, and an annual report prepared. Resources will be allocated to priority projects on a three-year rolling basis, informed by the Outcomes and Commitments in this Strategy and aligned with the Corporate Business Planning cycle.

A mid-term review of the Outcomes and Commitments in this Strategy will be undertaken, with findings and recommendations published in 2024.

A full review of this Strategy will occur in 2028.

Monitoring

Monitoring and tracking progress towards achieving the Outcomes will help us to understand the impact of our work, and to share and celebrate its success.

In year one, as we embed this Strategy into our ways of working, we will develop a Measurement Framework to guide us in assessing our progress towards achieving the Outcomes and delivering our Commitments.

Learning and improving

Monitoring the changes or benefits that result from our activities provides insight and understanding of the effectiveness of our actions and where we can develop our work to make the biggest difference.

Evaluating effectiveness enables us to check our course and to make corrections in a timely manner, capturing learning and building in improvements as we go.

Communicating our impact

An annual update will be produced, covering each theme, to demonstrate our impact based on the Measurement Framework. The update will reflect on what has been achieved and will set out the priorities we will be focusing on in the following year.

List of appendices

1. Outcomes Map
2. Map of the Heath
3. Developing this plan – including a summary of stages and consultation
(in development)
4. Legislative Framework

Links

Divisional Plan and Annual Work Programmes

Corporate Plan 2018 – 2023

Responsible Business Strategy 2018 - 2023

Open Spaces Department Business Plan

2007 Hampstead Heath Management Plan

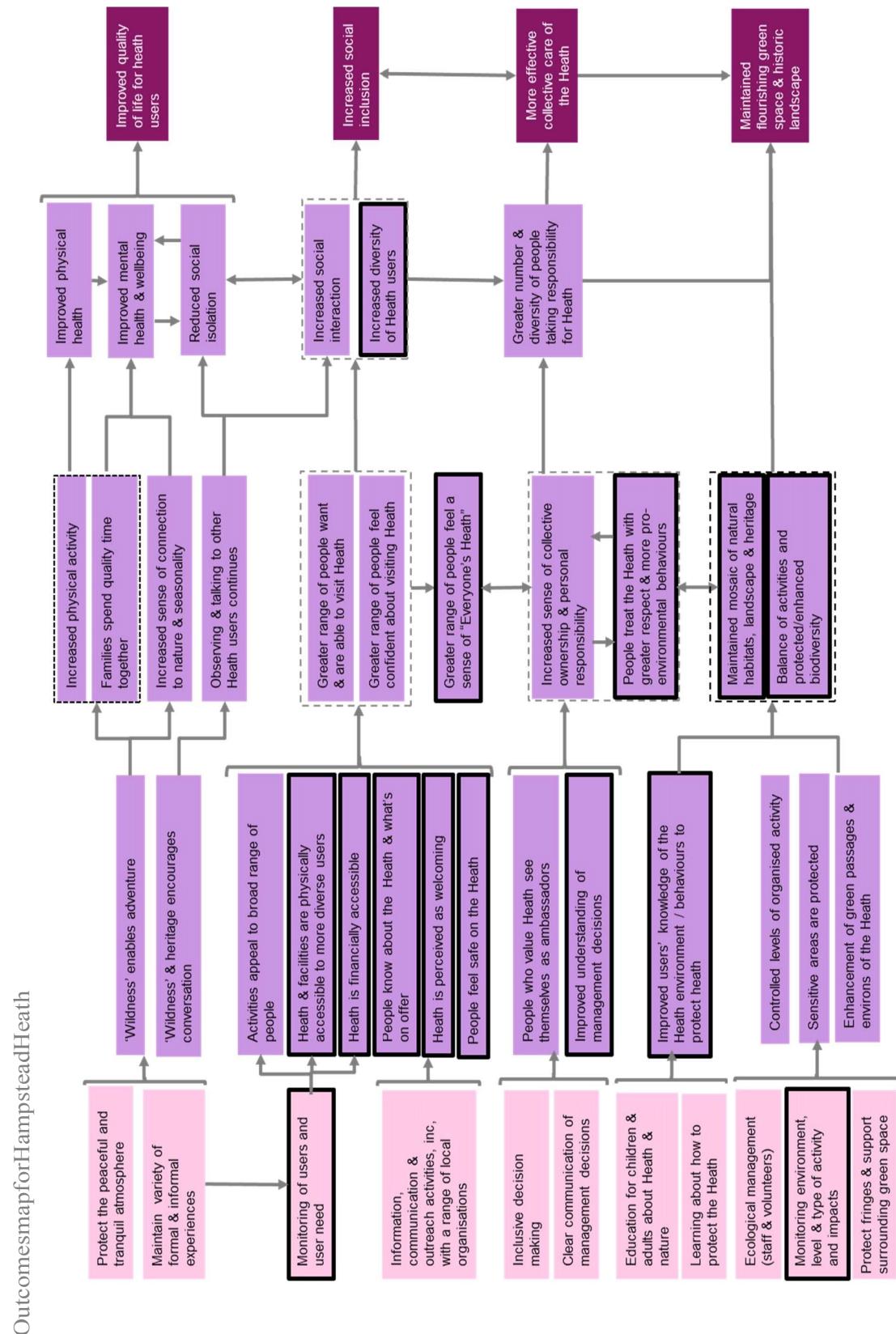
References

Community Consultation for the Heath Vision Report

Outcomes framework and measurement table Report

Appendices

Appendix 1: Outcomes Map



Appendix 2: Map of the Heath



Hampstead Heath

Registered Charity

Appendix 3: Developing this plan – including a summary of stages and consultation (in development)

Appendix 4: Legislative Framework

The City of London Corporation has powers and duties under various Acts of Parliament to manage and protect Hampstead Heath as an open space, primarily transferred to them by the London Government Reorganisation (Hampstead Heath) Order 1989.

The foundation legislation is the Hampstead Heath Act 1871. Under this Act the City of London Corporation:

- Subject to the provisions of the Act, must forever keep the Heath open, unenclosed, and unbuilt on (subject to certain exceptions), protect the Heath and preserve it as an open space and prevent, resist and abate encroachments (section 12).
- Must not sell, lease, grant, or in manner dispose of any part of the Heath (section 13).
- Must not cut turf or dig gravel etc. or fell or cut gorse, heather, timber or other trees, shrubs etc. on the Heath for profit (section 14).
- May drain, level and improve the Heath, as far only as in the City's judgment from time to time is required, with a view to its use for purposes of health and unrestricted exercise and recreation (section 15).
- May plant trees and shrubs on the Heath for purposes of shelter or ornament and make temporary enclosures for the protection thereof (section 15).
- Must at all times preserve, as far as may be, the natural aspect and state of the Heath, and to that end must protect the turf, gorse, heather, timber and other trees, shrubs and brushwood (section 16).
- Must maintain and keep the original ornamental grounds in good order and condition (s.17).
- May erect and maintain ornamental buildings (subject to height restraints) as they think requisite for the accommodation of keepers, constables or other officers or for other public or useful purposes (section 18).

Sections 1,3,12-18,24,36,41-42 as amended by SI 1965/540 remain in force, the other sections having been repealed.

The Local Government Reorganisation (Hampstead Heath) Order 1989 transferred to the City of London Corporation the statutory functions formerly exercised by the GLC in relation to the Heath under a variety of legislation and set out some additional functions. The City of London Corporation's functions include:

- Provision of facilities for public recreation (Article 7 of the Ministry of Housing and Local Government Provisional Order Confirmation (Greater London Parks and Open Spaces) Act 1967).
- Grant of licences to provide facilities and letting of land and buildings for public recreation (Article 8 of above 1967 Act).
- To close parts of the Heath for the purpose of or in connection with the cultivation or preservation of vegetation in the interests of public amenity or in the interests of public safety. (Article 9 of above 1967 Act).
- Charging in respect of user of open space (Article 10 of above 1967 Act).
- Organising or conducting competitions in connection with any recreational activities for which it has power to provide facilities (Article 13 of the 1967 Act).
- Making byelaws (s.15 Open Spaces Act 1906)
- Provision of entertainments (s.145 Local Government Act 1972)
- Provision of recreational facilities and making such facilities available to persons at a charge or otherwise (s.19 of the Local Government (Miscellaneous Provisions) Act 1976)
- Appointment of Management and Consultative Committees with statutorily defined constitutions (Articles 8 and 9 of The London Government Reorganisation (Hampstead Heath) Order 1989).
- Maintenance of a trust fund for defraying expenditure on the management and maintenance of the Heath (Articles 6 and 7 of the 1989 Order).

The City of London Corporation has acquired additional statutory powers set out in the City of London Corporation (Open Spaces) Act 2018. The 2018 legislation was promoted because much of the legislative framework relating to the open spaces managed by the City of London Corporation, including Hampstead Heath, dates from the 19th Century. While the 19th Century legislation serves its purpose of preserving the open spaces for public recreation and enjoyment there are some respects where it is unclear or out of date which left the Corporation to exercise management powers in reliance on implied or common law powers or its position as landowner rather than on express statutory powers. The 2018 Act clarifies and supplements the

City of London Corporation's management powers, giving a clear statutory basis for existing activities. It also grants new up to date management powers, including in relation to enforcement.

Section 4(1)(a) applies to the 2018 Act the key objectives and protections for Hampstead Heath in the 1871 Act, namely sections 12,14 and 16 (which provide for the preservation of Hampstead Heath as an unenclosed public open space, the prohibition of the sale of turf, gravel or other material, and the preservation of its natural aspect).

The powers in the 2018 Act relevant to Hampstead Heath are:

- Land management powers permitting the cutting, felling, lopping etc. of any trees, pollards, gorse or other material, the scraping of soil and the grazing of cattle and other animals if it appears necessary or expedient for the proper management or husbandry of the open space and its flora and fauna (section 5).
- Letting of buildings for a period not exceeding 15 years or, where there are exceptional circumstances, 21 years (section 6).
- Holding of events and provision of facilities for events having regard to an events policy prepared in consultation with the Hampstead Heath Consultative Committee (section 7).
- Grant of rights for utilities (section 8).
- Entering into agreements with highway and traffic authorities (section 9).
- Making a licensing scheme to control commercial activity and granting of licences for such activities (section 10).
- Issue of fixed penalty notices for certain offences, including offences under the byelaws (section 11).
- Power to require name and address of person where an authorised officer has reason to believe the person has committed an offence in the open space (section 12).
- Removal and disposal of unauthorised articles left in the open space (section 13).
- Power for authorised officers to represent the Corporation in legal proceedings in the Magistrates' Court (section 15).

The byelaws applicable to Hampstead Heath were originally made by the London County Council and approved by the Secretary of State in 1932. They now have effect as if made by the City of London Corporation under the provisions of the 1989 Order and Open Spaces Act 1906. The provisions of the byelaws are subservient to any relevant provisions in primary legislation in respect of the Heath.

The byelaws are enforced by the Hampstead Heath Constabulary and regulate matters such as:

- Causing damage or injury to property or vegetation.
- Trespass (e.g. camping without a permit).
- Erecting buildings or obstructions without or otherwise than in accordance with a permit.
- Traffic
- Horses, dogs and other animals
- Nuisances
- Sale of articles, exhibition of advertisements, etc.
- Plying for hire
- Public meetings.
- Music and singing
- Soliciting or gathering money.
- Games, drilling etc.
- Obstructing officers of the council, constables etc.
- Offenders, penalties etc.



Our **Corporate Plan** **2018 – 23**

Our vision

The City of London Corporation is the governing body of the Square Mile dedicated to a vibrant and thriving City, supporting a diverse and sustainable London within a globally-successful UK.

We aim to...



Everything we do contributes towards the achievement of twelve outcomes:



Contribute to a flourishing society

1. People are safe and feel safe.
2. People enjoy good health and wellbeing.
3. People have equal opportunities to enrich their lives and reach their full potential.
4. Communities are cohesive and have the facilities they need.



Support a thriving economy

5. Businesses are trusted and socially and environmentally responsible.
6. We have the world's best legal and regulatory framework and access to global markets.
7. We are a global hub for innovation in finance and professional services, commerce and culture.
8. We have access to the skills and talent we need.



Shape outstanding environments

9. We are digitally and physically well-connected and responsive.
10. We inspire enterprise, excellence, creativity and collaboration.
11. We have clean air, land and water and a thriving and sustainable natural environment.
12. Our spaces are secure, resilient and well-maintained.

Our vision

The City of London Corporation is the governing body of the Square Mile dedicated to a vibrant and thriving City, supporting a diverse and sustainable London within a globally-successful UK.

Who we are

The Square Mile is the historic centre of London and is home to the 'City' – the financial and commercial heart of the UK. Our reach extends far beyond the Square Mile's boundaries and across private, public and charitable and community sector responsibilities. This, along with our independent and non-party political voice and convening power, enables us to promote the interests of people and organisations across London and the UK and play a valued role on the world-stage.

There are

483,000

workers in the City of London which equals **9%** of London's total workforce. **1 in 63** UK workers are employed in the City.



We look after over

11,000 acres

of green spaces.



That's approximately the same size as 20 Hyde Parks

Our spaces have over

23million

visits each year.



The City Corporation's charity-funder, City Bridge Trust, is London's largest independent charitable funder, distributing around

£20million

a year.



£110m

every year in heritage and cultural activities of all kinds.



The Financial and Professional Services Sector contributed

£72bn

in tax revenue in 2017.

This is equivalent to **11%** of total UK Government tax receipts.



multi-academy sponsor in the country for pupil progress by the Department of Education.

In 2016,

18.8m

people visited the Square Mile, spending over **£1.7bn**



The City of London is home to

24,000 businesses,

with nearly **99%** of those being SMEs

but the large firms (**1%**) provide over

50%

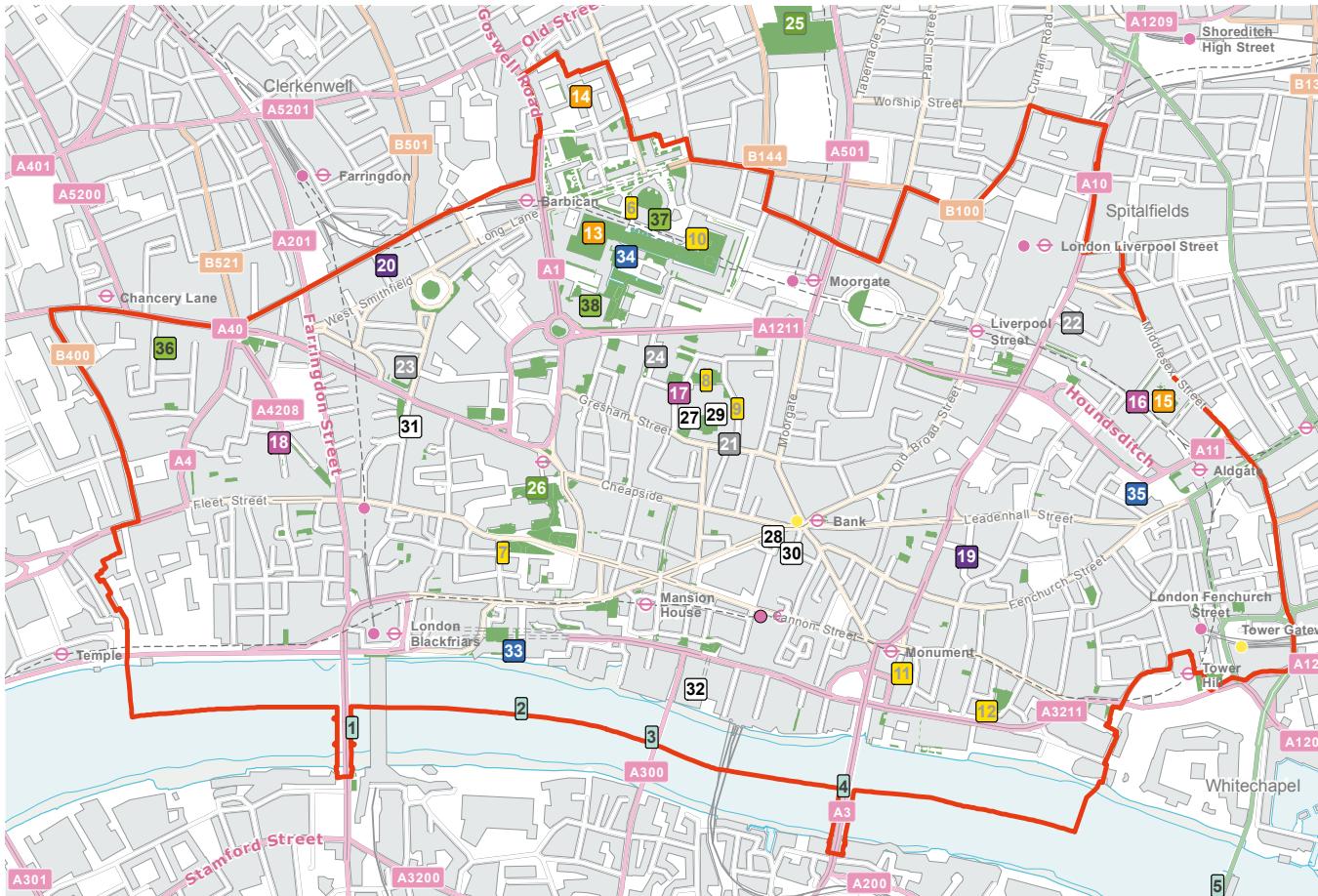
of the City's jobs.



Our responsibilities

Beyond our statutory duties for the City, London and the UK, we are also responsible for a wide portfolio of work and institutions both inside and outside the Square Mile.

Our responsibilities in the Square Mile



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— City of London Boundary (Square Mile)

Bridges

- 1 - Blackfriars Bridge
- 2 - Millennium Bridge
- 3 - Southwark Bridge
- 4 - London Bridge
- 5 - Tower Bridge

Cultural Attractions

- 6 - Barbican Arts Centre
- 7 - City of London Information Centre
- 8 - City of London Police Museum
- 9 - Guildhall Art Gallery and Roman Amphitheatre
- 10 - Guildhall School of Music and Drama
- 11 - The Monument
- 12 - Billingsgate Roman House & Baths

Housing

- 13 - Barbican Estate
- 14 - Golden Lane Estate
- 15 - Middlesex Street Estate

Public Libraries

- 6 - Barbican Library
- 16 - Artizan Street Library
- 17 - City Business Library
- 18 - Shoe Lane Library

Markets

- 19 - Leadenhall Market
- 20 - Smithfield Market

Police Stations

- 21 - City of London Police Headquarters
- 22 - Bishopsgate Station
- 23 - Snow Hill Station
- 24 - Wood Street Station

Public Spaces

- 25 - Bunhill Fields
- 26 - City Gardens (all green areas)

Other

- 27 - City Bridge Trust
- 28 - City of London Magistrates Court
- 29 - Guildhall
- 30 - Mansion House
- 31 - The Old Bailey
- 32 - Walbrook Wharf

Schools

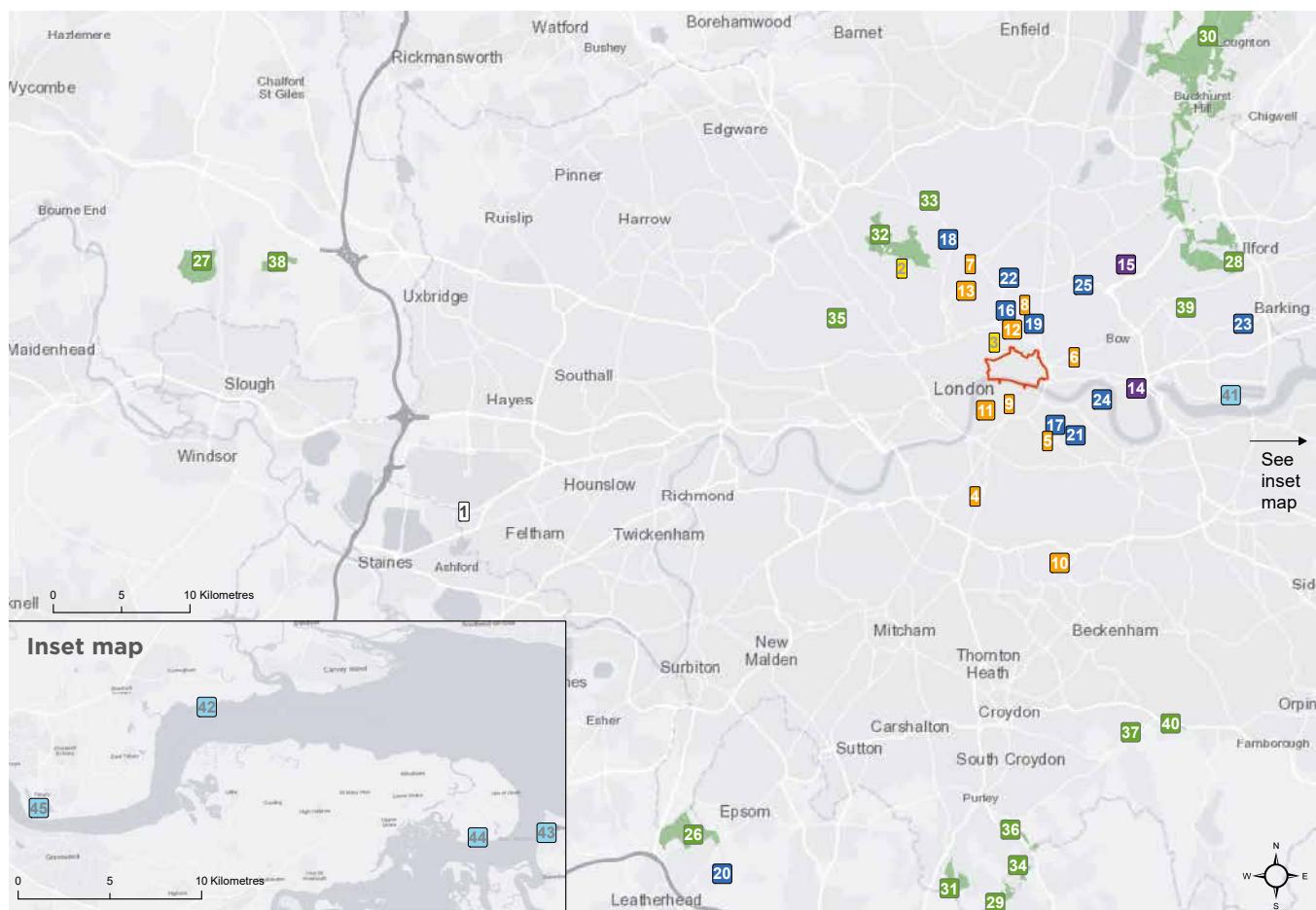
- 33 - City of London School
- 34 - City of London School for Girls
- 35 - Sir John Cass's Foundation Primary School

Part-fund

- 36 - Gresham College
- 37 - London Symphony Orchestra
- 38 - Museum of London

We are also responsible for the development of Culture Mile, in the north-west corner of the Square Mile, between Farringdon and Moorgate.

Our responsibilities outside the Square Mile



— City of London Boundary (Square Mile)

Animal Health

- 1 - Heathrow Animal Reception Centre

Cultural Attractions

- 2 - Keats House
- 3 - London Metropolitan Archives
- Housing
- 4 - Almshouses
- 5 - Avondale Square
- 6 - Dron House
- 7 - Holloway Estate
- 8 - Isleden House
- 9 - Southwark Estates
- 10 - Sydenham Hill Estate
- 11 - William Blake Estate
- 12 - Windsor House Estate
- 13 - York Way Estate

We are also responsible for offices in Europe and Asia.

Markets

- 14 - Billingsgate Market
- 15 - New Spitalfields Market

Schools

- 16 - COL Academy (Islington)
- 17 - COL Academy (Southwark)
- 18 - COL Academy Highgate Hill
- 19 - COL Academy Shoreditch Park
- 20 - City Of London Freemen's School
- 21 - Galleywall Primary
- 22 - Highbury Grove Secondary' School
- 23 - Newham Collegiate Sixth Form Centre
- 24 - Redriff Primary School
- 25 - The City Academy, Hackney

Public Spaces

- 26 - Ashtead Common
- 27 - Burnham Beeches
- 28 - Cemetery and Crematorium

29 - Coulsdon Common

30 - Epping Forest

31 - Farthing Downs and New Hill

32 - Hampstead Heath

33 - Highgate Wood

34 - Kenley Common

35 - Queen's Park

36 - Riddlesdown

37 - Spring Park

38 - Stoke Common

39 - West Ham Park

40 - West Wickham Common

Ports

- 41 - London City Airport
- 42 - London Gateway
- 43 - Sheerness
- 44 - Thamesport
- 45 - Tilbury



The coming five years

2018-23 is likely to be another period of significant change on a global, national and regional level, bringing with it significant threats as well as opportunities.

Preventing climate change, terrorism and cyber-crime, and countering their effects, will remain high priorities. So too will retaining the UK's competitiveness, in the context of Brexit, increases in the cost of living and reductions in public sector spending.

Disruptive changes, such as the digitisation of our work and personal lives, are likely to bring both threats and opportunities to our residents, workers, visitors, partners and our own organisation.

And, of course, things will happen that we're not expecting but that we will want to respond to positively and constructively.

Our commitments

To do so, we will need to be relevant, responsible, reliable and radical as an organisation. We will need to think and act strategically and at pace. And we will need to ensure that everyone can share in the benefits we aim to create.

This means as individuals we must be open: to unlocking the full potential of our many assets – our people, heritage, green and urban spaces, funds, data and technology; to trying new things and learning as we go; and to working with our stakeholders and partners who share our aims.

How we'll use this plan

This plan is designed to be used as a strategic framework to guide our thinking and decision-making and help ensure that everything we do takes us closer to achieving our vision.

It sets out our vision, the aims and outcomes that drive us, our responsibilities, challenges and commitments and the high-level actions we'll take to help our elected Members and staff see where to focus their efforts to achieve sustainable systemic change.

In year one we will use it to develop our strategic priorities, to decide how best to go about delivering them, to allocate resources towards pursuing them and to find out what effect we are having as a result.

Over the five-year term of the plan we will use it to identify where we need to innovate, with whom we can collaborate and how we can align and drive all our activities to achieve the greatest possible impact on the things we feel are important.



To contribute to a flourishing society

1. People are safe and feel safe

We will...

- a. Prepare our response to natural and man-made threats.
- b. Tackle terrorism, violent and acquisitive crime, fraud, cyber-crime and anti-social behaviour and facilitate justice.
- c. Protect consumers and users of buildings, streets and public spaces.
- d. Safeguard children, young people and adults at risk.
- e. Educate and reassure people about safety.

2. People enjoy good health and wellbeing

We will...

- a. Promote equality and inclusion in health through outreach to our working, learning and residential communities and better service design and delivery.
- b. Raise awareness of factors affecting mental and physical health.
- c. Provide advice and signposting to activities and services.
- d. Provide inclusive access to facilities for physical activity and recreation.

3. People have equal opportunities to enrich their lives and reach their full potential

We will...

- a. Promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities.
- b. Provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds.
- c. Promote effective progression through fulfilling education and employment.
- d. Cultivate excellence in academia, sport and creative and performing arts.

4. Communities are cohesive and have the facilities they need

We will...

- a. Bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance.
- b. Support access to suitable community facilities, workspaces and visitor accommodation.
- c. Help provide homes that London and Londoners need.



To support a thriving economy

5. Businesses are trusted and socially and environmentally responsible

We will...

- a. Champion the ease, reliability and cost-effectiveness of doing business here.
- b. Model new ways of delivering inclusive and sustainable growth.
- c. Support, celebrate and advocate responsible practices and investments.
- d. Advocate and facilitate greater levels of giving of time, skills, knowledge, advice and money.

6. We have the world's best legal and regulatory framework and access to global markets

We will...

- a. Promote regulatory confidence founded on the rule of law.
- b. Influence UK and global policy and regulation and international agreements to protect and grow the UK economy.
- c. Lead nationally and advise internationally on the fight against economic and cyber-crime.
- d. Attract and retain investment and promote exports of goods and services across multiple global markets.

7. We are a global hub for innovation in financial and professional services, commerce and culture

We will...

- a. Support organisations in pioneering, preparing for and responding to changes in regulations, markets, products and ways of working.
- b. Strengthen local, regional, national and international relationships to secure new opportunities for business, collaboration and innovation.
- c. Preserve and promote the City as the world-leading global centre for financial and professional services, commerce and culture.
- d. Promote London for its creative energy and competitive strengths.
- e. Promote the UK as open to business and enterprise and for its world-leading education offer.

8. We have access to the skills and talent we need

We will...

- a. Promote the City, London and the UK as attractive and accessible places to live, learn, work and visit.
- b. Champion access to global talent.
- c. Identify future skills needs, shortages and saturations.
- d. Champion investment in relevant skills and diverse talent pools.



To shape outstanding environments

9. We are digitally and physically well-connected and responsive

We will...

- a. Champion and facilitate a world-leading digital experience.
- b. Develop and trial smart innovations and better manage demand.
- c. Advocate ease of access via air, rail, road, river and sea.
- d. Improve the experience of arriving in and moving through our spaces.

10. We inspire enterprise, excellence, creativity and collaboration

We will...

- a. Provide world-class spaces for businesses and markets to thrive.
- b. Curate a vibrant, attractive and complementary blend of uses of space.
- c. Create and transform buildings, streets and public spaces for people to admire and enjoy.
- d. Protect, curate and promote world-class heritage assets, cultural experiences and events.
- e. Champion a distinctive and high-quality residential, worker, student and visitor offer.

11. We have clean air, land and water and a thriving and sustainable natural environment

We will...

- a. Provide a clean environment and drive down the negative effects of our own activities.
- b. Provide thriving and biodiverse green spaces and urban habitats.
- c. Provide environmental stewardship and advocacy, in use of resources, emissions, conservation, greening, biodiversity and access to nature.
- d. Influence UK and global policy and regulation and international agreements to protect the environment.

12. Our spaces are secure, resilient and well-maintained

We will...

- a. Maintain our buildings, streets and public spaces to high standards.
- b. Build resilience to natural and man-made threats by strengthening, protecting and adapting our infrastructure, directly and by influencing others.



Corporate Strategy & Performance Team

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Agenda Item 8

Committee	Dated:
Hampstead Heath Consultative Committee	29 October 2018
Subject: Superintendent's Update	Public
Report of: Superintendent of Hampstead Heath	For Discussion
Report author: Bob Warnock – Open Spaces Department	

Summary

This report provides an update to Members of the Hampstead Heath, Consultative Committee on management and operational activities across the Heath since July 2018.

Recommendations

It is recommended that:

- Members provide feedback on the proposed events for 2019.
- Members provide feedback on the Sports Licensing Scheme (Appendix 2)

Main Report

Divisional Plan 2nd Quarter Update

1. The Divisional Plan second quarter update is attached at Appendix 1. A full review of the Divisional Plan to align with the Management Strategy will be completed and presented to this Committee in February 2019.
2. The Operational Services Manager will provide feedback following the Annual Work Programme second quarter monitoring update.

Planning

3. The Superintendent will provide an update on the following planning applications:
 - The Water House, Millfield Lane. 2017/3692/P
 - Parliament Hill William Ellis School 2018/1270/P
 - Garden House, Vale of Health 2017/2885/P
 - South Fairground Site
 - North Fairground Site 2017/4346/P
 - Wallace House, Fitzroy Park 2017/4301/P
 - Jack Straws Castle 2017/2064/P

- 55 Fitzroy Park 2018/3672/P

Trees and Oak Processionary Moth

4. Strong winds associated with storm Ali (19 September 2018) resulted in 12 branch failures and the loss of two trees.
5. OPM nests are still being found in oaks that are being worked on for safety, management & Veteran tree work. The Tree Team have completed a site meeting with colleagues at Richmond Park sharing OPM management experience over 2018.
6. The Tree Team have pollarded 10 willows & one declining horse chestnut at Kenwood Ladies' Pond.

Constabulary

7. There have been no prosecutions since the last meeting. Over the summer months the Constabulary Team engaged proactively with members of the public and provided support to manage public behaviour issues such as unauthorised swimming and anti-social behaviour at the Lido.

City Surveyors Cyclical Work Programme

8. The Superintendent will provide an update on current projects.

Capital Projects

East Heath Car Park (Divisional Plan Project 2.1)

9. The City Surveyor has secured Planning Consent from London Borough of Camden for the car park resurfacing. Tendering is underway, subject to affordability and consent, works are scheduled to commence in 2019.

Adventure Playground (Divisional Plan Project 3.10)

10. The Superintendent will provide an update at the meeting.

Swimming

11. The Superintendent will provide an update on the swimming facilities.

Events

12. The Leisure and Events Manager will provide an update at the meeting in relation to the recent Conker Championships and preparations for the up coming London Youth Games & Greater London Cross Country Championships.

2019 Events Programme

13. Officer Events Group are scheduled to meet on the 17 October 2018 to review 2019 applications for the following Large and Major Events in line with the Events Policy:-
 - The Affordable Art Fair
 - Race for Life
 - Night of 10,000m Personal Bests
14. The Leisure and Events Manager will provide a summary of each event to seek Members views and feedback.

Sports Activities on City of London Corporation Open Spaces

15. The Open Spaces Department is currently consulting on a licensing scheme which applies to sports activities involving up to 500 participants and spectators with no or limited infrastructure requirements. This scheme sits alongside the Events Policy for Hampstead Heath. The Hampstead Heath Sports Advisory Forum have been consulted and were supportive of the approach. Members views are sought on the licensing application as detailed at Appendix 2.

Weddings and Civil Ceremonies

16. The Hill Garden and Pergola continues to be a popular venue for weddings and civil ceremonies, with twelve having taken place this year and a further ceremony planned. Ceremonies have ranged from 25 to 120 guests and the feedback received by staff continues to be excellent. Five ceremonies are currently booked for 2019.

Bob Warnock

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Agenda Item 8a

Ref	Action to deliver objective	Detail	Key Milestones	Date	Measure of success	Lead	Year	Links & Outcomes	2017/18 Q4 Status	2017/18 Q4 Update	Q2 status	Q2 update
Departmental Objective 1: Protect And Conserve The Ecology, Biodiversity And Heritage Of Our Sites												
1.1	Review Hampstead Heath Management Plan	Review, development, consultation and final production of the Management Plan for Hampstead Heath embedded in a Management Framework for effective implementation	Hampstead Heath Community Vision	Oct-17	Hampstead Heath Management Plan actions being planned and implemented via Divisional Plan and AWP Annual report submitted to Committee by June each year from 2019	Project & Management Support Officer	17/18 18/19	2007 HHMP, OSD BP Outcomes -A,B,C,D	Completed			
			Outcomes framework prepared	Apr-18					Completed			
			Hampstead Heath Management Plan to Committee for approval	Jun-18						Outline to HHCC 16/4/18	On track against milestones	The draft Management Strategy will be presented to Hampstead Heath Consultative Committee in October. This document forms part of the Management Framework. An online survey is currently live, seeking wider community feedback on the outcomes, priorities and commitments which form part of the Management Strategy.
1.2	Hampstead Heath Ponds Project Landscaping and vegetation establishment	Complete final phase of Hampstead Heath Ponds Project to achieve the project outcomes for flood risk, water quality, nature conservation and amenity	Planting, fencing and landscaping works completed (as per detailed plan)	Oct-17	On-going and cyclical works planned and resourced in the AWP (including monitoring)	Highgate Wood, Conservation & Trees Manager	17/18 18/19	NL1, NL5, NL20, HY3 Outcomes A, D	Completed			Relocated to Annual Work Programme (AWP)
			Monitoring and evaluation programme developed	Mar-18	On-going and cyclical works planned and resourced in the AWP (including monitoring)				On track against milestones			As above
			Final report and project close	Mar-18	Annual reporting on AWP and service outcomes				On track against milestones			As above
			Model Boating Pond access review	Mar-18	Committee approval				On track against milestones	Model Boating Pond report to HHCC	Completed	Agreed by Management Committee 5/9/18.
			Project plan completed	Apr-18	Plan and implement priority actions via the Divisional Plan, AWP and the CWP Report on progress and outcomes annually	Senior Ecologist	18/19 19/20	NL5, NL20, HY2, HY5 Outcomes A,D	On track against milestones	Outline framework report to HHCC 16/4/18		
1.3	Hampstead Heath Ponds & Wetlands Strategy	Develop a strategy for ponds, wetlands and environs to set out strategies and priority actions for achieving outcomes for hydrology, conservation and amenity values (including sediment management, water quality, landscaping)	Undertake surveys and data collation to inform strategy in partnership with City Surveyors Department	Oct-18							Project behind schedule	The strategic outline document was submitted to committee in April 2018, comments were included into the updated document. A specialist consultant will be engaged to develop the strategy which will then be brought back to committee. A revised date will be confirmed at the Q4 update.
			Committee approval of proposed strategy	Mar-19								
			Management Plans for specific ponds / chains prepared	Mar-20								
			Divisional Plan and AWP & Service Plans	Mar-18	Agreed actions delivered within agreed timeframes utilising available resources	Superintendent	18/19 19/20 20/21	OSD BP Outcomes A,D	Completed		Completed	
1.4	Continue to implement strategies that direct the management of Hampstead Heath, Highgate Wood, Keats House & Queen's Park	Implement, monitor & review priorities in the Queen's Park CMP, Highgate Wood CMP and Hampstead Heath Management Plan, Constabulary Plan, Keats House Forward Plan	Annual reports on progress prepared by Managers	Jun-19						Ongoing and plans continue to inform the Divisional Plan and AWP. Queen's Park 5 year review date, May 2019		
			Highgate Wood CMP informed by WMP	Apr-18	Actions planned & implemented via Divisional Plan, AWP and Forward Plan	Highgate Wood, Conservation & Trees Manager	18/19	HW CMP, OSD BP	On track against milestones			Draft submitted to HWCG for comments October 2018.
1.5	Highgate Wood CMP	Undertake mid-term review of the Highgate Wood CMP	Review completed	Dec-18							On track against milestones	

1.6	Veteran & Ancient Tree protection	Conserve Veteran & Ancient trees across all sites	Project plan prepared	Apr-18	Reduced limb or root plate failure of existing Veteran tree stock	Highgate Wood, Conservation & Trees Manager	18/19	NL13, NL17 Outcome A	On track against milestones		Completed	Relocated to Annual Work Plan AWP		
			Schedule for condition survey of Veteran & Ancient trees completed and agreed	Apr-18	Priority actions embedded in the AWP.				On track against milestones		On track against milestones	70% of the planned management of Veteran Trees has taken place and 2 areas of surveying have been completed. A range of other management has also taken place, including, hedge planning under Veteran Oaks, removal of sycamore and holly in Veteran Oak lines and management of trees which could grow into veterans.		
			Management statement for high priority Veteran & Ancient trees at Hampstead Heath completed	Apr-18	Annual report submitted to Committee by June each year				On track against milestones			As above		
			Long term succession plan for Veteran & Ancient trees completed	Apr-19	Annual report submitted to Committee by June each year							As above		
1.10	Keats House Community Infrastructure Levy Project	Keats House access and lighting improvements utilising CIL funding	Funding granted	Sep-17	Funding secured, improvements in place	Operational Services Manager	17/18 18/19		Completed		Completed			
			Plan and specification developed	Mar-18					Project behind schedule	Progressing pre-planning application with Camden.		Meetings have taken place with Historic England, who support the project and have written to confirm this fact. This information will be submitted to Camden, as part of the planning process.		
			Improvements delivered	Sep-18					Project behind schedule	Likely to be delivered Dec 18		There is likely to be a delay in the delivery of the project, and a revised timeline will be provided subject to planning consent. The Keats200 programme will provide momentum to develop this project.		
1.11	Improve security at vehicle entrances at Parliament Hill Fields and Golders Hill Park	Installation of automatic bollards at major vehicle access points, to improve public access and site security	Project outline and plans prepared	Apr-18	Bollards operational and providing improved access and security	Constabulary & Queen's Park Manager	18/19	Outcome D	On track against milestones	Discussion has begun with CS Dept.	Project on hold	This project has been placed in hold, subject to identifying funding.		
			Funding identified	Apr-18					On track against milestones	Identified for City of London Priority Improvement Pot bid.				
			Works and equipment procured	May-18					Project behind schedule					
			Bollards installed	Jul-18										
			Project Delivered	Aug-18										
1.12	Asset Management Plan (AMP) for Hampstead Heath	Develop an AMP in liaison with the City Surveyors Department to ensure effective use and management of buildings and structures across the Heath. Apply template and approach to Queen's Park, Highgate Wood and Keats House.	Review of 2007 Plan aspirational goals for the Built Environment completed	Mar-18	Plan informs facilities maintenance & investment programme	Operational Services Manager	17/18 18/19	B1 to B16, E6 Outcomes A, B	On track against milestones	Progressing with CSD	Project behind schedule	The Asset Management Plan has been reviewed and submitted to the City Surveyor for further comment. A review meeting has been scheduled for October 2018.		
			Draft Plan	Mar-18	Plans implemented and improvements prioritised via the CWP				Project behind schedule	HH AMP is being piloted. Learning will be applied to HW, QP & KH.				
			Approved AMP	Jun-18										
1.13	Highgate Wood Roman Kiln Project	Working in partnership to develop a community led HLF bid to secure funding to return the Roman Kiln to Highgate Wood	Building Project Plan prepared to support HLF bid in 19/20	Oct-19	HLF bid submitted	Highgate Wood, Conservation & Trees Manager	19/20	HW CMP	On track against milestones	HWCG to be updated 18/4/18	On track against milestones	Friends of Highgate Wood Roman Kiln (FOHRK) are assembling a new HLF bid, supported by and HLF Advisor. This application will be submitted following a discussion with the Director of Open Spaces to ensure maximum opportunity for success and avoiding competing bids for funding from the CoL.		
		Reconfiguration of the information facility to house the Roman Kiln and new interpretation to support this project												

Departmental Objective 2: Embed Financial Sustainability Across Our Activities By Delivering Identified Programmes And Projects												
2.1	Resurface East Heath Car Park to address drainage and Health & Safety issues	Improved drainage and surface to meet safety standards and deliver a safe car park surface. Deliver proposals as agreed by HHHWQPC in 2016	Gateway 1-2 Approval to Proceed	Jan-17	Drainage and safety improvements achieved; agreed targets delivered to stakeholders and Committees; on-going maintenance liability of the car park reduced	Operational Services Manager	17/18 18/19	B1, B16 Outcomes A,C	Completed			
			Complete design specification	Jul-17					Completed			
			Gateway 3-4 Funding allocated	Dec-17					Completed			
			Interim report to Committee Gateway	Mar-18					On track against milestones	At design stage.	Project behind schedule	Design changes with regard to drainage were required, which delayed the project. Planning permission was granted in July 2018 and the project is now out to tender. A Capital Projects Gateway 3 evaluation report will be submitted. The project on track to be completed in April 2019.
			Construction Commencement	Jun-18								
			Project Complete	Aug-18								
2.2	Waste Management improvements across all sites	Develop a long term waste management strategy including Improved collection and disposal service and waste reduction to reduce overall costs	Project plan prepared	Apr-18	Improved recycling outcomes; overall cost reduced by 20% by 2021	Highgate Wood, Conservation & Trees Manager	18/19 19/20 20/21	P3 Outcome D	On track against milestones		Project changed	This Project has been prioritised to commence implementation in April 2019. Work has progressed on signage, furniture (bin) design and operational issues are being addressed. The plan for the strategy has been developed and partnership working with the City's Department of the Built Environment and Camden's Environment team is taking place to progress this project.
			Feasibility and options appraisal report	Apr-19								
			Recommendations implemented	Apr-20								
2.3	Develop landscape improvement projects including design and accessibility standards for the Division	Schedule for landscape improvement projects as set out in the AWP, including design and accessibility Standards Guide for the Division	Schedule for 18/19 & 19/20 developed & plan agreed	Apr-18	Schedule in place and prioritised in AWP	Project & Management Support Officer	18/19 19/20	B8, B14, A2, A3, A4 Outcome C	Completed	2018/19 Landscape Improvement projects have been included in the AWP.		A range of landscape improvement projects have been carried out, which include; work at the Tumulus to improve the protection to the site and improve the fencing and path maintenance to improve accessibility and visual impact.
			Design standards developed and agreed	Apr-19	Design standards agreed and working effectively Annual reporting on AWP and service outcomes				On track against milestones.	Draft proposal for Highgate Men's pond presented to Swimming Forum 6/3/2018	On track against milestones	An Accessibility Access Audit has been completed at the Men's Pond, along with a topographical survey. The plans will be updated and further consultation carried out. Funding is to be identified.
2.4	Queen's Park Sandpit & Toilets (previously QP-PR9 - AWP)	Combine the location into a single Capital Improvement Project	Develop Gateway Report for approval process and consultation with QPCG	Jul-18	Consultation undertaken and Gateway Approval obtained	Queen's Park & Constabulary Manager	18/19 19/20		Project behind schedule	QPCG to be updated 24/4/2018. A capital bid is being considered. Through the Project Gateway process.	On track against milestones	Engagement and consultation has taken place with the Queen's Park Consultative Group (QPCG). The City Surveyor's Department have produced drawings and indicative costs. Two options will be presented to the QPCG in October 2018; refurbishment or rebuild. The views of the QPCG will be shared with the HHMC in November 2018.
Departmental Objective 3: Enrich Experiences By Providing High Quality And Engaging, Visitor, Educational And Volunteering Opportunities												
3.2	Develop volunteering opportunities across the Division	Create and enable increased opportunities for volunteering, to achieve a high quality and inclusive volunteering experience	Divisional Volunteering Working Group established	Oct-17	New volunteering opportunities across the Division implemented	Queen's Park & Constabulary Manager	17/18 18/19	OSD BP, A8 Outcome D	Completed	Group established	Completed	A Divisional Volunteering Improvement Group has been formed and meetings held. Representatives from Division sit on the Dept. Volunteering Improvement Group. Development of corporate volunteering opportunities in the Division is being progressed.
			Volunteering baseline data captured	Apr-18					On track against milestones	Meeting with newly appt. Dept Volunteer Coordinator to be held, establish data to be captured	Completed	
			Action plan and targets developed	Jun-18							Completed	Relocated to AWP, as this will form part of an ongoing programme.
			Report on progress annually	Jul-18							On track against milestones	Reporting on volunteer achievements will be provided to Committee on an quarterly basis as part of the Superintendents Updates. Annual Volunteer hours data has been shared with the Dept Volunteer Co-ordinator.

3.3	Communications and Engagement Strategy	Development of a strategy and policy to provide clarity, improved ways of working and delivery of services	Develop a project plan for each strategy	Apr-18	Finalised project plans and resources committed	Leisure & Events Manager	18/19	A5, A6, E4, E7 Outcomes C,D	On track against milestones	Draft document due to be considered by Superintendent.	Project behind schedule	A draft has been produced and is being reviewed, with internal consultation with staff taking place.
			Final approval/strategy approved	Mar-19	Effectively embedded into our ways of working							
3.4	Develop a Play Strategy	Develop a play strategy which will enable effective direction of resources and support child learning and development through play	Play strategy in place for Hampstead Heath	Apr-18	Strategy informs facilities maintenance & investment programme	Leisure & Events Manager	18/19	OSD BP Outcomes B,C,D	Project behind schedule	Project lead to update project outline.	Project behind schedule	A draft has been produced and is being reviewed, with internal consultation with staff taking place.
			Schedule for investment in play facilities approved and reflected in the AWP	Sep-18	Enhanced play offer across Heath in accordance with the OSD Play Principles							The plans relating to the play facilities at the Adventure Playground have been consulted upon and a specification to proceed to procurement is being drafted. Bids have been submitted to seek CIL funding for East Heath and Preachers Hill playgrounds.
			Roll out strategy to Highgate Wood & Queen's Park, tailoring it to reflect local needs	Mar-19	Enhanced play offer at all sites							
			Rolled out to key staff and stakeholders	Mar-19	Staff trained and understand how their work contributes to achieving learning outcomes							
			Final approval/strategy approved	Apr-18	Strategy informs events Management				P8 Outcomes A,B,C,D	On track against milestones	Part 2, site specific report to HHCC 16/4/18	On track against milestones
3.5	Develop the Events Strategy	Development of strategy and policy to provide clarity, improved ways of working and delivery of services	Final approval/strategy approved	Apr-18	Strategy informs events Management	Leisure & Events Manager	18/19	P8 Outcomes A,B,C,D	On track against milestones	Part 2, site specific report to HHCC 16/4/18	On track against milestones	The Events Policy Part 2 was approved on 5 September 2018. Part 2 reports for Queen's Park and Highgate Wood will be presented in October.
3.6	Develop Guiding Principles for Visitor Services across all sites	Review and develop engagement and strategies for the following: angling strategy; cycling strategy and code of conduct; responsible dog strategy and code of conduct	Develop a project plan for each strategy	Apr-18	Finalised project plans and resources committed	Queen's Park & Constabulary Manager	18/19	P4, P5, P6, P7 Outcomes A,B,C,D	Project behind schedule	Cycling - maintenance and waymarking of shared use paths report drafted for HHCC feedback 16/4/18	Project behind schedule	Cycling - maintenance and waymarking of shared use paths report was signed off and agreed by Committee July 2018. The works have been identified in the AWP.
			Stakeholder consultation	Sep-18	Engaged with representative sample of stakeholders							The priority will be to commence engagement and develop a Dept. strategy for licencing commercial dog walkers and personal trainers following the introduction of the City of London (Open Spaces) Act 2018. This project will be prioritised in the revised Divisional Plan to align with the Management Strategy.
			Consultation Completed	Nov-18	Met with representative sample of stakeholders							
			Draft strategies produced	Dec-18	Draft strategies presented for approval							
			Final approval/strategy approved	Mar-19	Embed in to a Divisional way of working							
			Report to Superintendent	Mar-19	Effectively embedded into our ways of working							
			Final approval/strategy approved	Mar-19	Effectively embedded into our ways of working							
3.7	Review and redevelopment of the Golders Hill Park Zoo	Master plan and vision for the Zoo in order to make the facility sustainable and relevant improvements to be delivered in 3 stages over a 10 year period	Vision and principles for the Collection Plan approved	May-17	Plans in place, redevelopment completed	Operational Services Manager	17/18 18/19 19/20	P10 Outcomes A,B,C,D	Completed			Project relocated to AWP.
			Project Plan and stages approved	Oct-17					Completed			
			Redevelop donkey enclosure	Mar-18					On track against milestones	Works scheduled and comms in place	On track against milestones	Progress will be reported in the Superintendent's update.
			Redevelop deer paddock	Mar-19								
			Redevelop Owl enclosure (create garden, alter Waders Avery, expanded quarantine housing)	Mar-20								

3.8	Redevelopment of the Queen's Park Children's Farm	Master plan and vision for the Farm in order to inspire learning and engagement in the natural world	Vision and principles for the Farm Plan approved	Jul-17	Redevelopment successfully completed and reopened to the public. Report annually on outcomes for learning and engagement	Queen's Park & Constabulary Manager	17/18 18/19 19/20	QP CMP	Completed		On track against milestones	Project relocated to AWP.
			Project plan completed	Apr-18	Work programme in place to deliver redevelopment of farm				Completed	Update for QPCG 24/4/18	On track against milestones	QPCG will be updated in October 2018.
			Redevelopment implemented	Mar-19	Staff work plans deliver redevelopment of farm						On track against milestones	Redevelopment of the facility is being carried out by staff. Landscaping will be taking place in October 2018, as a Staff Group Project involving a range of staff from across the Division. This is on schedule to be completed for March 2019.
			Works completed	Mar-19	Farm open to public						On track against milestones	This is on schedule to be completed for March 2019.
			Project close and report to Superintendent	Apr-19	Annual report on visitor numbers, user engagement, user satisfaction							
3.9	Bench Dedication and Sponsorship Project	Complete an audit of benches and develop an integrated spatial database for benches. Provide a quality bench programme for Hampstead Heath that is self-funding. Apply policy and procedures across Queen's Park and Highgate Wood	Mapping of Hampstead Heath completed	Nov-16	Staff trained & confident to use & maintain database	Business Manager	17/18 18/19	B8 Outcomes B,D	Completed			Project relocated to AWP.
			Policy approved	Mar-18	Annual maintenance plans for benches incorporated into AWP				Completed	HHHWOPC approved policy - 21/2/18		
			Staff guidance for administering the bench scheme	Apr-18	Clear priorities for sponsorships set out in Support Services AWP				On track against milestones		Completed	
			Sponsorship database developed and maintained	Mar-18	Annual reporting on progress against agreed targets				Completed			
			Initiated campaign to update historical sponsorship records	Apr-18	Self-funding by 2020				On track against milestones		Completed	
			Commerce project for Queen's Park and Highgate Wood	Apr-18	Database updated annually				Project behind schedule	Draft policy to go to HWCG and QPCG - October 2018.	Project behind schedule	This project will be prioritised in the 2019/20 Divisional Plan.
3.10	Develop the Adventure and Peggy Jay Centre playgrounds	Redevelopment of play areas at Peggy Jay Centre and Adventure Clubhouse	Corporate Gateway approval	Jan-17	Redevelopment completed	Learning Manager	17/18 18/19	B1, OSD BP Outcomes B,C,D	Completed		Completed	
			Community consultation and design finalised	Apr-18	Launch Learning Programme				On track against milestones	Design presentation 6/4/18. Funding to be prioritised from HH Local Risk Budget 18/19.	Project behind schedule	Consultation with users and young people took place in April 2018, and this has informed the design at the Adventure Playground. A design has been agreed, funding has been identified and procurement is planned to commence in October 2018.
			Works completed	Mar-19	Learning Programme objectives and targets met							
3.11	Review and update entrance signage across the Division	Renew signage in accordance with OSD standards	Agree style for each site	Apr-18	Quality information signs installed	Leisure & Events Manager	18/19 19/20	B14 Outcomes B,C	On track against milestones	D3 signs have been updated. Design for D2 in place.	On track against milestones	Draft designs for the artwork on the D1 Byelaw Boards is being reviewed by staff.
			Resources identified in partnership with City Surveyor Department	May-18						Funding to be prioritised from HH Local Risk Budget 18/19.	Project behind schedule	Discussions on-going with the City Surveyor regarding funding for the repair and maintenance of the Byelaw boards
			Installed on site	Mar-20								

3.12	Develop the Hive	Work with City Surveyors Department to convert disused football changing room facility and adjoining outdoor space on Hampstead Heath to create an integrated educational facility and volunteer hub. Corporate project approval was obtained in Jan 2017 based on recommendations in 2016 scoping report.		Complete review 2016 Scoping Report and options appraisal.	Mar-17		Projects & Management Support Officer	17/18 18/19	B1, B5	Project on hold	Project on hold pending completion of AMP links to Project 4.5. Provision of learning and volunteering facilities to be considered as part of wider audit of facilities.		This project is closed. The building will be considered in the scope of a wider feasibility study for Parliament Hill in line with project 4.5.
3.13	Continuously develop the visitor experience at heritage attractions in terms of content, processes technology and customer service	Keats 200 celebration event	Events and activities for Keats anniversary	Apr-19	Visitor numbers and feedback	Principal Curator	19/20	City Culture Strategy	Project ahead of schedule	Principal Curator in post and updating Project Plan. Events to commence December 2018.	Project behind schedule	The programme for Keats200 is being developed and a report to obtain funds from the Keats House Charity reserves to fund a Project Officer will be presented to the City of London Corporation Culture, Heritage and Libraries Committee in December 2018.	
3.14	Develop the Cultural Strategy	Development of strategy and policy to provide clarity, improved ways of working and delivery of services	Project Plan completed	Jul-18	Engaged with representative sample of stakeholders	Principal Curator	18/19	P8 Outcomes A,B,C,D	On track against milestones	New Principal Curator in post March 18	Project behind schedule	The Cultural Strategy is a priority for 2019/20. It will not be completed in 2018/19. The project plan will be updated to reflect the revised milestones.	

Departmental Objective 4: Improve The Health And Wellbeing Of The Community Through Access To Green Space And Recreation													
4.1	Develop our sports offer across Hampstead Heath, Highgate Wood & Queen's Park	Develop a plan to deliver a sports offer aligning with the OSD Sports & Physical activity framework which meets the needs of users, now and in the future. Review how facilities are managed and offered in order to ensure best value	Partnership agreements for data collection and monitoring	Mar-18	Data is captured in order to aid and support decisions and offer	Operational Services Manager	17/18 18/19	S1, OSD BP Outcomes A,B,C,D	On track against milestones	Track Forum established.	Completed	Data is being collected and will be of value in future decision making.	
			Work with our partners to develop a project plan	Mar-18	Adopted by Partners				Project changed	A review of the priorities of the CoL Sports Improvement Board is to be undertaken.	Project changed	This project will be reviewed and re-prioritised as part of the 2019/20 Divisional Plan review, in order to align with the Management Strategy.	
			Schedule for investment in sports facilities in partnership with City Surveyors Department	May-18	Plan informs facilities maintenance and investment programme				Improvements have taken place at a number of facilities including the Heath Extension and Parliament Hill Changing Rooms. Other areas for improvement have been identified in the CWP with the City Surveyor's Department.				
			Final approval/strategy approved	Nov-18	Changes embedded and improvements prioritised via the CWP & AWP				Completed				

4.4	Introduction of longer leases for cafés and catering provisions across the Division	Subject to the successful introduction of the Open Spaces Bill, longer premises leases can be considered for catering provisions across the Division	Project Plan approved	Mar-20	New leases in place	Queen's Park & Constabulary Manager	19/20 20/21	Outcomes B,C,D	On track against milestones	City of London Corporation (Open Spaces) Act 2018 - Royal Assent received 15/3/18. Update the Terms of Reference for the HH Café Working Party	Completed	Café leases are in place and steps to consider longer leases going forward are being developed.			
			Review of potential sites which are appropriate for the provision of additional facilities for visitors	May-20	Facilities providing quality offer to customers							A café consultation and tendering programme 2019 - 2021 is being developed. January 2019, the COLC will meet with the Café Working Party, the Terms of Reference will be reviewed and the development of a user engagement consultation process will begin.			
			Longer leases implemented	Jan-21	Improved income from tenants										
			Review completed	Mar-22	Monitoring service standards embedded into the AWP										
4.5	Develop a master plan for optimising facilities at Parliament Hill to deliver outcomes as set out in the Asset Management Plan.	Carry out a review of facilities and buildings linked to health, wellbeing and learning.	Project Plan approved	Apr-18	Plans developed and successful consultation carried out	Operational Services Manager	18/19 19/20 20/21	B1, B2, B10, B11, S5 (1.12) Outcomes A,B,C,D	Project behind schedule	This forms part of the wider Asset Management Plan - 1.12	Project behind schedule	Discussion are taking place with the City Surveyors Department to identify funding and confirm the scope for a feasibility study.			
			Feasibility study completed	Mar-19	Facilities developed to ensure best use of resources										
			Prepare schedule for development and implementation	Mar-20											
Departmental Objective 5: Improve Service Efficiency And Workforce Satisfaction															
5.1	Prepare for efficiency savings programme across the Division	Identify and develop efficiencies to achieve saving targets for 18/19	Plan for savings and delivery of services developed	Nov-17	Draft Original Budget agreed by Committee	Business Manager	17/18 18/19	OSD BP Outcome D	Completed			Revised estimates for 2018/19 are being prepared. The Draft Budget for 2019/20 will be completed by the end of October 2018.			
		Identify and develop income generation strategy for future years	Key opportunities identified and plans in place to deliver	Jun-18	Saving Plans developed				On track against milestones	Planning meetings taking place in March 2018.	On track against milestones	Plans for efficiencies over the next 5 years are being developed.			
			Communication plan in place to ensure clear messages are shared with staff and stakeholders	Aug-18	Effective communication undertaken, saving delivered							Exceptional spend in relation to OPM is being presented to Finance Committee.			
5.2	Make more effective use of IT and adopt 'smarter' ways of working across the Division	Maximise opportunities for web based bookings and 'End Point of Sale systems'	Assess and determine opportunity for on-line pitch bookings	Jul-18	Operational on-line sports booking systems	Queen's Park & Constabulary Manager	18/19	OSD BP Outcomes C,D	On track against milestones		Project behind schedule	This will form part of a wider Departmental project which the Open Spaces IT Business Partner is supporting. The City is developing its Customer Relationship Management System (CRM). Surestep, this application will allow the effective management of bookings. This will be a priority project for 2019/20.			
		Trial use of Eventbrite to manage booking arrangements	Online bookings for events implemented and reviewed	Jul-18	More efficient management of events and sports offer				On track against milestones		Project behind schedule	As above			
		Investigate opportunities to use an App based system to support the administration of filming activities	App in place	Sep-18	Improve efficiency managing filming activities				On track against milestones		Project behind schedule	Investigations are taking place and this is likely to be piloted on Hampstead Heath in the coming months. A further update will be provided Q4.			

5.3	Embed Divisional Management Framework into ways of working	Develop a Divisional Plan, AWP and Project Plans to plan, deliver and report on achievements	Draft Divisional Plan	Oct-17	Priority projects and actions implemented effectively	Operational Services Manager	17/18	2007 HHMP Outcome D	Completed			
			Divisional Plan approved	Apr-18	Monitoring of progress and annual reporting embedded				On track against milestones	Q4 2017/18 status & progress update prepared for HHCC 16/4/2018, HWCG 18/4/2018 & QPCG 24/4/2018	On track against milestones	Reporting on the Divisional Plan will take place at Q2 and Q4. The Divisional Plan will be reviewed and revised to align to the Management Strategy. This will be presented to the HHCC in February 2019 for discussion.
5.5	Ensure the health and welfare of our skilled and motivated staff	Deliver a range of initiatives linked to the workforce, including: reviews and restructures, Workforce Plan and iIP Action Plans, training, succession planning, Wellbeing Strategy. Apprenticeship opportunities as part of the Government initiative.	Equalities reps in place across the Department and Equalities Board established	May-17	Equalities is embedded into the Division at all levels and in all activities.	Business Manager	17/18 18/19	OSD BP Outcome D	Completed	Departmental Equalities Board established.		The project has been relocated to the AWP.
			Apprenticeship Plan developed and agreed	May-17	Apprentices in post, developing effectively and adding value to Divisions across the department.				Completed			A further plan has been developed and the Department is in discussions to secure Apprentices on an on-going basis. There are also opportunities for current staff to pursue Higher Apprenticeships as part of their role, in order to support their development. Agreed Standards are being identified and a number of staff have already expressed interest in being considered for this training.
			Apprentices recruited and working successfully: 1st and 2nd cohort	Sept 17, 2nd co-hort Feb 18	Apprentices gain NVQ and go on to gain permanent employment as a result of the skills, knowledge and experience which they have gained				Completed	23 Apprentices approved and in post by April 2018.		The Apprentices are progressing, and some are likely to be considered for progression from Level 2 to Level 3.
			Deliver actions within the Workforce and iIP plans - within their identified timelines	Jun-17	Increasing levels of staff satisfaction and motivation.				Completed	Awaiting Corporate update and information on 2018 review.		Awaiting Corporate Update.
			Departmental learning programme developed & training planned.	Jul-18	Appropriately skilled workforce, able to deliver effectively and provide high standards of service. Staff working effectively with volunteers to provide a range of opportunities.						Completed	A training programme is in place focussing on skills development, health and safety and CPD.
			Workforce survey led by the Culture Board carried out and action plan developed	Dec-18	Culture change and actions resulting from the survey delivered, ensuring that there is an adaptable and motivated workforce, who feel empowered and valued				On track against milestones	Survey in development and will be delivered by July 2018.	On track against milestones	An Open Spaces Staff Survey has been completed. The results are being analysed and will be shared with staff later in October. An Action Plan is also being developed. A Corporate Staff Survey is also currently taking place.

Key	
Asset Management Plan	AMP
Annual Work Programme	AWP
Community Infrastructure Levy	CIL
Conservation Management Plan	CMP
Cyclical Work Programme (City Surveyors Department)	CWP
Hampstead Heath, Highgate Wood & Queen's Park Committee	HHHQPC
2007 Hampstead Heath Management Plan	HHMP
Heritage Lottery Fund	HLF
Health & Safety	H&S
Highgate Wood Conservation Management Plan	HW CMP
Investors In People	IIP
Key Performance Indicators	KPI's
National Vocational Qualification	NVQ
Open Spaces Department	OSD
Open Spaces Department Business	OSD BP
Queen's Park Conservation Management Plan	QP CMP
Woodland Management Plan	WMP

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Organised Sports: Licence Application Procedure

Open Spaces

Registered Charity

Sports Activities on City of London Corporation Open Spaces

Our Open Spaces serve as inspiring locations for a wide variety of sporting activities. This application form is for requests for a licence to hold a Sports Activity **involving up to 500 participants** and spectators with no or limited infrastructure requirements on Open Spaces owned and managed by the City of London Corporation.

Any Sports Activities involving more than 500 participants and spectators and/or a number of infrastructure requirements, are classed as events. Please refer to our Events Policy for further details www.cityoflondon.gov.uk/openspaces

SCOPE

This licence application form covers sports that do not generally require **formal facilities*** such as pitches, courts or tracks. Activities could include; running, walking, cycling and horse events. Activities may be competitive races or fun runs. Licences for School sports days, charity matches, sports and personal fitness training as well as group exercise classes should also be applied for via this form.

*Formal facilities

Visit www.cityoflondon.gov.uk/openspaces and click on the name of your local Open Space to find out what's available and for details of how to book facilities. Formal facilities provided vary from site to site and may include: football, cricket & rugby pitches, tennis, rounders and softball courts, bowling greens, athletics tracks, swimming pools, golf courses and croquet lawns.

Principles

In considering applications for Sports Licences we will:-

- I. Only approve sports activities where the organisers can clearly demonstrate they are able to deliver effective planning which is robust and safety focussed.
- II. Ensure all sports activities are run effectively and with due regard to relevant and current legislation and byelaws as well as industry good practice.
- III. Consider the cumulative impact of multiple licenced Sports Activities on our Open Spaces, visitors and resources.
- IV. Limit disturbance and disruption to residents and businesses.
- V. Require sports activities to be planned and run with sufficient environmental protection conditions in place to minimise impact on the Open Space(s) and the wider environment.
- VI. Seek appropriate cost recovery and income from sports activities in accordance with our agreed fees and charges.
- VII. Have a fair and transparent application process for all enquiries.
- VIII. Protect the reputation and promote a positive image of the City of London.

Making an application

Please complete the application form below. Please also provide a site plan of the proposed location for your sports activity. **Please note that we can only accommodate sports activities in certain locations and that primary consideration will be given to the impact the activity may have on the sites other recreational activities, heritage assets and wildlife interests.**

Charges for Organised Sports Activity

The holding of sports activities gives rise to costs for the charitable funds from which the City of London manages the Open Spaces. These costs arise from administration, staff support, works which are required to facilitate the sports activity and any required remediation works. Sports organisers will generally be expected to meet the full costs associated with their activity, although this requirement may be relaxed for sports activities that are considered to provide strong benefits for the site or its users and which are held on a non-profit basis.

For sports activities involving an element of profit, or which are considered to provide limited benefit for the site or its users, a hire fee may be charged in addition to full cost recovery, in order to ensure wider benefit for the site.

Applicable charges will be determined in accordance with the charging structure set out below. The rates charged will be in accordance with the Divisional Schedule of Fees and Charges which is revised and approved by the City of London annually.

Application Fee

Your completed application form must be accompanied by a cheque made payable to **City of London** for £50, or £25 for registered charities and not for profit organisations*. **The Application Fee is non-refundable.**

*The reduced rate is for groups and organisations that are constituted as 'not for profit'. This applies to registered charities, schools, Community Amateur Sports Clubs and statutory bodies (e.g. Town/Parish Council) but may also apply to other groups if they can provide proof that all money is reinvested into their cause, along with a copy of their constitution clearly stating it is a NFP organisation.

Individuals, sole traders and organisations that are aimed at generating profit for private distribution are not eligible for the reduced rate.

Remediation deposit

A remediation deposit may be required, in advance, for each sports activity. The type and size of the sports activity and consideration of any potential remediation works will be relevant to the deposit required. The deposit will be used to fund any remediation works required and any additional costs incurred by the City of London for which the sports organiser did not pay a charge.

The cost of any remediation works will be deducted from the deposit before it is returned. Should the deposit not be sufficient to pay for the remediation works and related additional costs incurred by the City of London, the sports organisers will remain liable for the same.

Hire charge

A hire charge may be applied to sports activities to reflect the value of hiring this unique outdoor space to sports organisers. Days associated with set-up and break-down in addition to the duration on the sports activity will be charged for to offset the loss of amenity for that period.

A holding deposit is included within the hire charge to secure a sports location on a specific day. Late cancellation may result in the forfeit of this deposit.

Service charge

Where services are provided by City of London to support sports activities, the cost of those services will be borne by the sports organiser. Rates for services that require staff time or equipment and other services, such as waste disposal, will be based on full cost recovery, as set out in the annual Divisional Schedule of Fees and Charges.

Environmental impact

This is an upfront charge for sports activities that are likely to have a non-permanent environmental impact.

Donation

Sports organisers may wish to make additional voluntary contributions to a specific City of London Open Space registered charity to support the cost of managing the Open Space.

Decision Making

All applications will be reviewed within ten days working days of us receiving a completed application form.

Applications may be:-

- **Agreed** immediately and the licence issued for signatures.
- **rejected** based on not meeting our licence principles.
- **deferred** subject to obtaining further information.
- **deferred** pending agreement of requested Discretionary Items (see page 4) and payment of the associated fees.
- **referred** to a wider meeting of City of London Officers for review, particularly in the case of large or major sports activity.

Application Timescale

Application Forms should be received at least 6 weeks before the commencement of the proposed Sports Activity. Applications received at shorter notice may be declined.

Cancellation Policy

The City of London has the right to cancel approval previously given for a Sports Licenced Activity (either an individual or regular activity), on its own authority or the advice of the Police or another appropriate Authority. Examples of the reasons why the City of London may cancel a Sports Licenced Activity in advance or during the activity, include:

- An emergency situation has arisen.
- The Sports Licenced Activity differs from the details provided on the application form.
- The activity is unsafe.
- The activity does not have the required insurance.
- The weather is or is forecast to be very poor or extreme and will impact on the site conditions and or public safety.
- The ground conditions are poor or unsuitable.

In cases where a Licenced Sports Activity is cancelled on the advice of the Police, any other appropriate Authority or for any of the reasons mentioned above, the City of London will not be liable for any fees, costs or damages incurred. It is therefore highly advised to take out separate cancellation insurance.

The City of London reserves the right to require the licence holder to alter the date of use if it should become necessary for any reason, provided reasonable notice is given of such alteration (except in the case of an emergency when the clause above will apply). In the event the licence holder is unable to alter the date, the City of London will repay all monies paid by the hirer to the City (except for the application fee, which is non-refundable). The City of London will accept no liability for any other fees, costs or damages or any consequential loss whatsoever.

What if the licence holder cancels the sports activity?

If a Licenced Sports Activity is cancelled by the organisers more than **20 working days** before the date of the Activity, the City of London will repay, without interest, all sums paid by the licence holder minus any costs incurred by the City of London (except for the application fee, which is non-refundable). No refunds will be given for any cancellations **20 working days or less** to the date of the Licenced Sports Activity, and the City of London will be entitled to recover any additional costs incurred.



Organised Sports: Licence Application Form

Open Spaces

Registered Charity

Contact Details

Name of organisation / individual	
Nature and purpose of organisation:- i.e. Registered Charity, community group, sports club, social activity club, school etc. (if applicable)	
Registered Charity Number or Community Amateur Sports Club Registration Number (if applicable)	
Main contact name(s)	
Email address	
Address	
Invoice address (if different from above)	
Telephone number - landline	
Primary mobile number (to be contactable throughout the sports activity)	
Secondary mobile number (to be contactable throughout the sports activity)	

Activity Details

Brief description of proposed Organised Sports Activity and the target market	
Proposed location:- Site name and location (add plan or use grid reference to be as clear as possible) Please state why you have chosen this site and location.	
Have you previously organised this Sports Activity at this site/location? If yes, provide details...	
Charges for participants/competitors How much will each participant/competitor be charged to take part in this Sports Activity? Detail how income will be used.	£
Date Start/finish times including any pre or post activity set-up & clear-up	
Overall expected attendance Participants: Spectators (if applicable):	

Discretionary Items

Please give details below of any facilities you propose to provide for the successful running of your Sports Activity. We will then advise you on site suitability and any further permissions needed. Further charges may apply.

		Details
Site Setup	Barriers/fencing, etc.	
Vehicle Movements	Please set out a schedule of vehicle movements to facilitate the sports activity.	
Marquees	If yes, please give number and sizes	
Domestic gazebos	If yes, please give numbers	

PA System	
Catering	
Waste Disposal	<p>You are responsible for clearance of all litter produced by participants <u>and</u> spectators. Please describe how you intend to keep the area free of litter. All waste must be completely removed from the City of London land at the end of the sports activity.</p> <p>Please describe how you will promote waste recycling.</p>
Do you require electricity?	Give details of how you intend to supply it or where you would like to source power from (on most sites you will have to provide power through a silent generator).
Do you require a water supply?	Give details of how you intend to supply it or where you would like to source it from (some sites do not have this facility).
Do you require use of our changing rooms (if available at the proposed location)?	Give details of time periods through the day when changing facilities will be needed.
First Aid	An important part of any organised Sports Activity is adequate provision of first aid. What first aid cover will be provided and who will provide it?
Temporary Toilet Facilities (you are fully responsible for arranging the delivery/collection, servicing and security of any temporary toilet facilities).	<p>How many temporary toilets do you propose to bring onto the site?</p> <p>Please note: Some of our sites may not have suitable areas for the provision of temporary toilets.</p>
Environmental Impact You must actively encourage participants and spectators to travel to your sports activity by public transport.	<p>Please give details of how you will do this.</p> <p>How else will you minimise the environmental impacts of your activity?</p>

<p>Officials/Marshalls Parking</p> <p>Will you require on-site access for official vehicles?</p>	<p>Where will these vehicles park?</p> <p>How do you intend to manage the parking of these vehicles?</p>
<p>Participant/Spectator Parking</p> <p>Limited parking may be available on-site for participants and spectators, which may incur an additional fee.</p> <p>Parking must be provided free of charge.</p>	<p>Where will these vehicles park?</p> <p>How do you intend to manage the parking of these vehicles?</p> <p>How will you promote the use of public transport?</p>
<p>Do you require specialist services from City of London staff (e.g. grass cutting/ line marking)? Please note these will incur additional charges.</p>	

Application Checklist

Please confirm that the following documents are attached to your completed Application Form. Failure to comply may result in the City of London refusing to grant permission for your Sports Activity.

Document	Attached
Risk Assessment / Emergency Plan / evidence of relevant qualifications or accreditations.	
Copy of your Public Liability Insurance - minimum £2million is required: (valid for all proposed activity date(s)).	
A site plan.	
Application Fee cheque for £50 (£25 for registered charities and not for profit organisations*) *Please provide evidence of not-for profit status.	

Declaration

By returning this form, I apply for permission to hold an Organised Sports Activity as described in this application form. I confirm that the information provided is correct and will inform the City of London immediately if any details change.

Signed	
Print name	
On behalf of (organisation)	
Date	

Please return this form together with your supporting documentation to:

**City of London
Sporting Licence Applications
...local address...**

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Agenda Item 9

Committee(s)	Dated:
Highgate Wood Consultative Group – For Discussion	17 October 2018
Hampstead Heath Consultative Committee – For Discussion	29 October 2018
Queen's Park Consultative Group – For Discussion	31 October 2018
Hampstead Heath, Highgate Wood and Queen's Park Committee – For Decision	28 November 2018
Subject: Fees and Charges 2019/20 & 2020/21	Public
Report of: Superintendent of Hampstead Heath	For Discussion/ Decision
Report author: Yvette Hughes – Open Spaces Department	

Summary

This report sets out the proposed fees and charges for a range of sports facilities and services provided at Hampstead Heath, Highgate Wood & Queen's Park for 2019/20. In addition, the report sets out the proposed fees and charges for Weddings and Civil Ceremonies for 2020/21.

Recommendations

It is recommended that:

- The Hampstead Heath Consultative Committee, Highgate Wood Consultative Group and Queen's Park Consultative Group discuss the proposed fees and charges for 2019/20 and 2020/21, as set out in Appendix 1 of this report.
- The views of the Hampstead Heath Consultative Committee, Highgate Wood Consultative Group, and Queen's Park Consultative Group be conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their 28 November 2018 meeting.
- The Hampstead Heath, Highgate Wood and Queen's Park Committee agree the proposed fees and charges for 2019/20 and 2020/21, as set out in Appendix 1 of this report.

Main Report

Background

1. Charges for the wide range of services, recreation and sporting facilities provided in all the City Corporation's Open Spaces are reviewed annually, to ensure that prices and ticket options are relevant and appropriate. The current 2018/19 (and 2019/20 Weddings and Civil Ceremony) charges for Hampstead Heath, Highgate Wood and Queen's Park were approved by the Hampstead Heath, Highgate Wood and Queen's Park Committee in November 2017.
2. The income generated from fees and charges contribute towards the cost of providing sports and recreational facilities across Hampstead Heath, Highgate Wood and Queen's Park.

Current Position

3. The Hampstead Heath Sports Advisory Forum have been consulted on the proposed sports charges for 2019/20.
4. The proposed fees and charges include concessionary rates, offering a 40% discount on the standard adult charge, except where indicated.
5. The fees and charges are based upon benchmarking with other local providers, and this exercise was last carried out in 2015. A further exercise will be carried out in 2019.
6. The Lido has recently been benchmarked with other similar facilities across London.
7. Work over the past year to encourage the level of compliance for payment at the Bathing Ponds has seen a modest increase in income from these facilities. However, there is still further work that needs to be carried out in order to improve payment compliance, and this includes improved signage, payment methods and cash payment arrangements. Consequently, it is proposed that swimming charges are held at the current rates, as set out in Appendix 1, for a further year to enable this work to be completed.
8. Sports fees and charges are not based on full cost recovery and are significantly subsidised by the City of London Corporation to promote participation in formal and informal recreation to support health and well-being.

Proposed Charges 2019/20

9. It is proposed that the majority of charges for 2019/20 and the 2020/21 charges for Weddings and Civil Ceremonies be increased by 2.7% in line with Consumer Price Index (CPI), with rounding to aid cash handling. Consequently, this may represent a marginally higher or lower percentage uplift.
10. Highgate Wood Metro Blind Cricket Team Support Scheme recognises a 50% discount on the changing room hire charge. This is to continue support for the development of blind cricket.

Corporate & Strategic Implications

11. This Policy contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23. Contribute to a flourishing society (1-4), Support a thriving economy (5) and Shape outstanding environments (9-12).
12. The Policy also meets the three objectives and outcomes set out in the Open Spaces Business Plan 2018-19 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.

Financial Implications

13. The City's Financial Regulations require all Departments to recover full costs when setting charges to persons or external organisations, or submit reasons to the appropriate service Committee when that objective is not met. It is therefore at the discretion of individual spending Committees to determine the actual level of fees and charges relative to the services they provide, after taking into account local considerations and priorities.
14. The Superintendent will provide an update on target income budget for the service in the 2019/20 financial year at the meeting.
15. As stated, the proposed price changes reflect an uplift of 2.7%. This has been rounded for ease of transactional processing.

Appendices

- Appendix 1 – Proposed Fees and Charges for 2019/20 & 2020/21

Yvette Hughes

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APPENDIX 1 – HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN’S PARK

The proposed charges operate from 1 April 2019; all charges include VAT at 20%, except where stated.

NOTES

1. The majority of the fees and charges have been increased by 2.7% and rounded to assist with cash handling.
2. Concession and Junior charges reflect a 40% discount on the adult ticket prices
3. ***1** The Athletics Track and associated infield is available for sports clubs to use for group coaching and training sessions. Training sessions can be booked during the following times:
 - Tuesdays and Thursdays: 5pm – 9pm (the track must be vacated by 8:40pm, with the changing rooms remaining open until 9pm)
 - Monday, Wednesdays and Fridays: 5pm – until 30 minutes before park closing (park closing times vary throughout the year)
 - Weekends: 7:45am – 4pm
 - Floodlights will be switched on as necessary on Tuesdays and Thursdays, and will be switched off by 8:40pm.
 - Training sessions commence on the hour and are for a minimum of one hour, except for bookings starting at 8:00pm, which are for forty minutes. Block bookings are available for clubs wanting regular training sessions and can be booked for periods of ten consecutive weeks or more. Clubs booking for a full year (50 weeks) can benefit from additional benefits and guarantee to be offered the same booking times for the following year. Tuesdays and Thursdays training sessions have three club booking slots available, with a maximum number of participants per booking slot limited to fifty. Sole use is subject to availability and will require the hirer to book all three available slots, which would allow up to 150 participants to attend.
4. ***2** Corporate Event prices will be worked up on a case by case basis
5. Schools use of the track will comprise of the following sessions: -
6. There is a charge of £10 to replace lost or damaged season tickets.
 - AM session 9.00 – 12.30
 - PM session 13.00 – 16.30
 - Full day session 09.00 – 16.30
7. ***3** Highgate Wood Metro Blind Cricket Team Support Scheme recognises a 50% discount on the changing room hire charge to support the team developing blind cricket in line with the City of London Open Spaces Department’s Sports and Physical Activity Framework
8. ***4** The Parliament Hill Bowling Club and Hampstead Heath Croquet Club have been consulted on the proposed charges for 2018/19. The public fees collected from Bowls are passed onto the Bowling Club.
9. Swimming charges have not been increased for 2019/20. The Bathing Ponds entry payment review will continue during the 2019/20 season, while we work to facilitate further methods of payment at the Bathing Ponds.
10. ***5** The Sauna Season Ticket and Day Ticket prices have been increased by 2.7%.
11. ***6** Sauna day tickets must be purchased in conjunction with a swimming ticket.
12. ***7** Where site meetings are required, fees will be applied to cover the cost of staff time.

13. Credit and Debit card payments can be taken over the telephone at the Parliament Hill Office (0207 332 3773) and Heathfield House (0207 332 3322).
14. ***8** Children's tennis coaching reflects a 20% discount on the price of adult coaching, to account for coaching costs.
15. ***9** Price considered as part of Event application process, linked to type and size of event and time of year.
16. ***10** in addition to a hook-up/connection fee of £50, electricity and water will be charged by the unit. The unit fee will be confirmed in advanced of the event.
17. ***11** this is an upfront charge for Events that are likely to have a non-permanent environmental impact.
18. ***12** charged by the hour, 1 hour minimum charge.

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
ATHLETICS TRACK (Hampstead Heath)					
Meetings – Full day (Monday – Friday, excluding bank holidays)	-	-	244.00	250.00	257.00
Meetings – AM/ PM Session (Monday – Friday, excluding bank holidays)	93.00	120.00	122.00	125.00	129.00
Meetings – Full day (weekends & bank holidays)	-	-	304.00	312.00	320.00
Meetings – AM/PM Session (weekends & bank holidays)	130.00	150.00	152.00	156.00	160.00
Clubs Block Booking*1 (Tuesday & Thursday only)	-	-	-	22.56	23.17
Schools Use – Full day	-	-	146.00	150.00	154.00
Schools Use – AM/PM Session	55.00	72.00	73.00	75.00	77.00
Corporate events	(*2)	(*2)	(*2)	(*2)	(*2)
Day Ticket - Adults	3.50	3.50	4.00	4.00	4.50
Day ticket - Concession	1.50	2.10	2.50	2.50	3.00
12 Month Season Ticket - Adult	62.00	72.00	73.00	75.00	77.00
12 Month Season Ticket - Concession	31.00	42.00	44.00	45.00	46.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Monthly Season Ticket - Adult	-	-	20.00	21.00	22.00
Monthly Season Ticket - Concession	-	-	12.00	12.50	13.00
Season Ticket replacement cost	-	-	5.00	5.00	10.00
CRICKET (Hampstead Heath & Highgate Wood)					
Adult match pitch (prepared and marked)	77.00	90.00	91.00	93.00	96.00
Adult match pitch - Parliament Hill, weekends (prepared and marked)	98.00	98.00	99.00	102.00	105.00
Junior pitch (prepared and marked)	46.00	54.00	55.00	56.00	63.00
Cricket nets (per hour)	7.00	7.00	7.50	8.00	8.00
Private changing room with hot water * ³	43.00	43.00	43.50	45.00	46.00
Keys – deposit/charge for loss	25.00	25.00	25.00	25.00	25.00
FOOTBALL (Hampstead Heath & Highgate Wood)					
Adult match pitch (with goal posts)	72.00	85.00	86.00	88.00	90.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Junior pitch (with goal posts)	45.00	51.00	52.00	53.00	54.00
School use – standard session charge	41.00	51.00	52.00	53.00	54.00
Private changing room with hot water	43.00	43.00	43.50	45.00	46.00
Keys – deposit/ charge for loss	25.00	25.00	25.00	25.00	25.00
Hire of goal nets	15.00	15.00	15.00	15.00	15.00
Charge for damaged goal nets	-	-	£15+ 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
RUGBY (Hampstead Heath)					
Adult match pitch -1pm Kick-Off (with goal posts)	72.00	85.00	86.00	88.00	90.00
Junior pitch (with goal posts)	45.00	51.00	52.00	53.00	54.00
School use – standard session charge	41.00	51.00	52.00	53.00	54.00
Private changing room with hot water	43.00	43.00	43.50	45.00	46.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Keys - deposit or charge for loss	25.00	25.00	25.00	25.00	25.00
Hire of goal nets	15.00	15.00	15.00	15.00	15.00
Charge for damaged goal nets	-	-	£15+ 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
SOFTBALL/ ROUNDERS (Hampstead Heath)					
Reserved Pitch	52.00	52.00	53.00	54.00	55.00
PENTANQUE (Hampstead Heath)					
Hourly charge/rink	3.00	3.00	3.50	3.50	4.00
Deposit for Boules hire (Returnable)	20.00	20.00	20.00	20.00	20.00
BOWLS (Hampstead Heath)					
Hourly charge (per player)	3.50	3.50	3.50* ⁴	4.00* ⁴	4.00*⁴
Deposit for Bowls Hire (Returnable)	10.00	10.00	20.00	20.00	20.00
CROQUET (Hampstead Heath)					

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Hourly charge (members of HHCC) for lawn	4.50	4.50	4.50* ⁴	5.00* ⁴	5.00*⁴
Hourly charge (non-members) for lawn	8.00	8.00	8.00* ⁴	8.50* ⁴	8.50*⁴
PITCH & PUTT (Queen's Park)					
One Round - Adult	5.50	5.50	6.00	6.00	6.00
One Round - Concession	2.50	3.30	3.50	3.50	3.50
SWIMMING – DAY TICKETS (Hampstead Heath)					
Lido Morning Swim - Adult	2.50	3.50	4.00	4.00	4.00
Lido Morning Swim - Concession	1.50	2.10	2.50	2.50	2.50
Lido Evening Swim - Adult	2.50	3.50	4.00	4.00	4.00
Lido Evening Swim - Concession	1.50	2.10	2.50	2.50	2.50
Lido Day Swim – Adult	6.00	6.60	7.00	7.00	7.00
Lido Day Swim – Concession	4.00	4.00	4.50	4.50	4.50
Lido Day Swim - Family (up to 2 Adults & 2 Children)	15.00	17.20	18.50	19.00	19.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Lido Day Swim Adult & Child	8.00	9.00	10.00	10.00	10.00
Lido Sauna Day Ticket ^{*6}	-	2.50	2.50	2.50	3.00
Bathing Pond Day Ticket - Adult	2.00	2.00	2.00	2.00	2.00
Bathing Pond Day Ticket - Concession	1.00	1.00	1.00	1.00	1.00
SWIMMING – SEASON TICKETS (Hampstead Heath)					
Lido 1 Month Season Ticket - Adult	42.00	42.00	47.00	48.00	48.00
Lido 1 Month Season Ticket -Concession	21.00	25.20	29.00	29.00	29.00
Lido 12 Month Season Ticket - Adult	152.00	175.00	195.00	200.00	200.00
Lido 12 Month Season Ticket - Concession	98.00	105.00	117.00	120.00	120.00
Lido 6 Month Season Ticket - Adult	120.00	120.00	133.00	136.00	136.00
Lido 12 Month Season Ticket - Concession	60.00	72.00	80.00	82.00	82.00
Lido Sauna Season Ticket ^{*5}	-	50.00	51.00	60.00	62.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Lido & Bathing Ponds 12 Month Season Ticket - Adult	195.00	195.00	216.00	222.00	222.00
Lido & Bathing Ponds 12 Month Season Ticket - Concession	108.00	117.00	130.00	133.00	133.00
Lido & Bathing Ponds 6 Month Season Ticket - Adult	140.00	140.00	150.00	154.00	154.00
Lido & Bathing Ponds 12 Month Season Ticket - Concession	70.00	84.00	90.00	92.00	92.00
Season Ticket replacement cost	-	-	5.00	5.00	10.00
Bathing Pond 12 Month Season Ticket - Adult	125.00	125.00	125.00	125.00	125.00
Bathing Pond 12 Month Season Ticket - Concession	66.00	66.00	66.00	66.00	66.00
Bathing Pond 6 Month Season Ticket - Adult	66.00	66.00	66.00	66.00	66.00
Bathing Pond 6 Month Season Ticket - Concession	33.00	33.00	33.00	33.00	33.00
Season Ticket replacement cost	-	-	5.00	5.00	10.00
TENNIS – COURT BOOKING (Hampstead Heath & Queen's Park)					
Annual registration Card	16.00	25.00	27.50	28.00	29.00
Court Hourly Charge - Adult	7.00	8.00	8.50	9.00	9.00

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Court Hourly Charge - Concession	4.00	4.80	5.00	5.50	5.50
TENNIS – COACHING (Hampstead Heath & Queen's Park)					
1 hour weekly sessions (5 week course) -Adult	48.00	50.00	55.00	56.50	58.00
1.5 hour weekly sessions (5 week course) -Adult	72.00	75.00	82.50	84.50	87.00
2 hour weekly sessions (5 week course) -Adult	96.00	100.00	110.00	113.00	116.00
1 hour weekly sessions (5 week course) -Junior	39.00	40.00	43.00	44.00	46.50⁸
CAR PARKING (Hampstead Heath)					
0- 2 hours	3.00	3.00	3.50	3.60	3.70
2- 4 hours	6.00	6.00	7.00	7.20	7.40
Additional hours or part hours above 4 hours	5.00	5.00	6.00	6.50	6.70
FAIRS (Hampstead Heath)					
Pitch	-	-	1% increase in pitch fees	2.6% increase in pitch fees	2.7% increase in pitch fees

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
BAT WALKS (Hampstead Heath & Highgate Wood)					
Walk Ticket	-	7.00	7.00	7.00	7.00
BANDSTAND HIRE (Queen's Park)					
3 hour booking (including tables & chairs)	55.00	65.00	66.00	68.00	70.00
3 hour booking (excluding tables & chairs)	55.00	55.00	56.00	58.00	60.00
SKIPS & COMPOUNDS/SCAFFOLDING					
Skips 1-7 days	-	£60.00 (VAT exempt) per week (Minimum fee £60)	£61.00 (VAT exempt) per week (Minimum fee £61)	£63.00 (VAT exempt) per week (Minimum fee £63)	65.00 (weekly minimum fee)
Skips – additional day rate (where hire exceeds 7 days)	-	-	-	-	65.00
Compounds/scaffolding – day charge rate	-	£0.50 per M ² per day (Minimum overall charge £60 per day)	£0.50 per M ² per day (Minimum overall charge £61 per day)	£0.50 per M ² per day (Minimum overall charge £63 per day)	0.51 per M² or 65.00 per day (whichever is greater)

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
MEMORIAL BENCHES & PLAQUES					
Engraved Bench (Hampstead Heath, Golders Hill Park & Queen's Park)	-	2,400.00	2,400.00	2,400.00	2,500.00
Engraved Bench (Pergola & Hill Garden)	-	4,200.00	4,200.00	4,200.00	4,500.00
Bench Plaque (Highgate Wood)	Subject to engraving – price on application	Subject to engraving – price on application	Subject to engraving – price on application	Subject to engraving – price on application	Subject to engraving – price on application
CHARGES FOR EVENTS - LINKED TO EVENTS POLICY					
Application Fee					
Community Events	-	-	-	-	£25
Commercial Events	-	-	-	-	£50
Remediation Deposit * ⁹	-	-	-	-	Price on application
Hire Charge	-	-	-	-	Price on application
Service Charges					
Power supply hook-up (per day)	-	-	-	-	£50

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/15 (£) +2.4%	Charges approved 1/4/16 (£) Benchmarking exercise	Charges approved 1/4/17 (£) +1%	Charges approved 1/4/18 (£) +2.6%	Proposed Charges 1/4/19 (£) +2.7%
Electricity* ¹⁰	-	-	-	-	Unit charge*¹⁰
Water supply - connection	-	-	-	-	£50
Water* ¹⁰	-	-	-	-	Unit charge*¹⁰
Waste and recycling - Collection cost (per hour* ¹²)	-	-	-	-	£50
Waste and recycling - Disposal cost	-	-	-	-	£150 per tonne
Staff and vehicle hire costs (per hour*¹²)					
Ranger/Keeper	-	-	-	-	£35
Supervisor	-	-	-	-	£48
Manager	-	-	-	-	£60
Driver and vehicle	-	-	-	-	£85
Toilet and changing room cleaning (per hour)	-	-	-	-	£50
Environmental Impact*¹¹	-	-	-	-	Price on application

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK	Charges approved 1/4/16 (£)	Charges approved 1/4/17 (£)	Charges approved 1/4/18 (£)	Charges approved 1/4/19 (£)	Proposed charges 1/4/20 (£)
WEDDINGS & CIVIL CEREMONIES					
Hill Garden Shelter (Monday – Thursday)	2,000.00	2,400.00	2,520.00	2,585.00	2,655.00
Hill Garden Shelter (Friday)	2,400.00	2,900.00	3,045.00	3,125.00	3,210.00
Hill Garden Shelter (Weekends)	2,800.00	3,400.00	3,570.00	3,660.00	3,760.00
Pergola (Monday – Thursday)	1,800.00	2,200.00	2,310.00	2,370.00	2,435.00
Pergola (Friday)	2,000.00	2,400.00	2,520.00	2,585.00	2,655.00
Pergola (Weekends)	2,200.00	2,700.00	2,835.00	2,910.00	2,990.00
Table service charge	120.00	150.00	158.00	160.00	165.00
Queen's Park Bandstand (Monday – Friday)	720.00	865.00	1,040.00	1,065.00	1,095.00
Queen's Park Bandstand (Weekends)	960.00	1,150.00	1,380.00	1,415.00	1,455.00